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634 State Road 19 PO Box 37, Marshall, WI 53559
www.townofmedina.org

MONTHLY MEETING MINUTES FOR TOWN OF MEDINA BOARD
Wednesday November 9, 2022

Monthly Meeting Minutes

The monthly meeting for the Town of Medina Board of Supervisors was called to order by Chairman Todd Weinberger at 6:00 pm.

Present were Chairman Todd Weinberger, Supervisors Phillip Braithwaite, Sue Zingshiem, John Hellenbrand, John Ward, Treasurer Lea Braithwaite, Patrolman Jim Hellenbrand. And Clerk Tammy Jordan. Also present were Keith Raemer, Rochelle Chadwick, Steve Nampel, Kim Kohler, Whitney Lazo and family, James McFadden, Branden Don and Willie Osborne.

Town Board Meeting Posted November 3, 2022; Town Hall, Townofmedina.org, Town Facebook Page.

Public Appearances: James McFadden presented the board with plans for renovations at 1128 Berlin Rd. His clients are working with Dane County Zoning, as it is currently a non-conforming parcel, and renovations can only total \$2,100 total. McFadden is looking for Town Board Support. Supervisor Braithwaite will look into the issue further and will probably bring it to the Planning Commission.

Correspondence shared with the Board included: WE Energies is requesting the Town's Road project locations for 2023.

Minutes: Motion to approve minutes for October 12, 2022, and October 25, 2022 by Supervisor Ward, 2nd by Supervisor Hellenbrand; Motion carried 5-0.

Clerk Jordan presented a written report, which included upcoming dates and reminders, and activities performed, which included Election preparation and administering the Election on November 8, 2022.

Treasurer's report given by Treasurer Braithwaite for deposits totally \$46,224.19, which included \$29,879.76 in General Transportation Aid, \$1,091.36 for dumpsters, and \$1,500.00 in punch cards.

Patrolman, Jim Hellenbrand presented a written Highway Report which included: finished roadside mowing, cleaned mower up, sharpened blades, greased and put away for the winter. Put loader back on tractor. Boom mowing steep ditches and banks, over hanging brush. Met with Enbridge for the Cherry Lane culvert. P & D didn't fix, they were called. A 45-mph sign was stolen on Oak Park Road, Schenck Road sign was blown down and trash was dumped on Berlin Road. Put tie downs on

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dumpsters as wind was blowing lids closed. Cleaned leaf pile up at compost site, packed dumpsters down, got 3 loads of sand in to mix with the salt. Cut trees back by Oak Park Road and Road and Ridge Road to see stop signs. Took F550 to Columbus Ford for a recall on frame cracking; didn't need repair. John Deere Loader changed oil and greased, loader lines were rusted, they were fixed. Graded Berlin Road, Henning Drive, added gravel on Berlin Road. Big tree down on Maple Heights. Two IHC trucks changed oil and greased, checked over tire chains; which were out of adjustment, took to Burke Truck to replace chains; the chains were still the original ones. Got a price to take Boom mower on and off each year for \$10,000.00. Brought down election items, cleaned out meeting room, set up and take down for election. Put plows and salters on trucks. Wing left to put on 2006.

Supervisor Hellenbrand reported for the EMS/Fire/PSB: The Fire Department is on track for 150 calls this year, the billing was sent to the municipalities for the new radios. Stephanie will watch the schedule for the EMS and Sun Prairie will help EMS to possibly fill the gaps in the schedule. Found a buyer for the cardiac machines. The cleaning guy will stay on. Scott's vacation payout not to exceed \$31,000.00.

New Town Hall Updates: Andrew Weisensel said the soil testing is done, 95% complete for the budget cost. Floor plan stayed the same. Homburg Construction did a site inspection. Weisensel talked briefly about financing.

Motion to approve monthly vouchers by Supervisor Ward, 2nd by Supervisor Zingshiem; motion carried 5-0.

Motion to approve Detert rezone per Planning Commission with additional animal restrictions by Supervisor Ward, 2nd by Supervisor Zingshiem; motion carried 5-0.

Maintenance & Improvements – Missouri Rd Property: Discussed salt shed apron maintenance at an estimated cost of \$4,500.00 from Thunder Road. Discussed the Inspection report from GEC for the Pole Shed and Steel Building.

Medina Solar Ordinance: No Action

Budget Workshop: No Action

Motion to Convene into Closed Session per Wisconsin Statue §19.85(1)(c) for the purpose of considering employment, promotion, compensation, or performance evaluation of any public employee over which the governmental body has jurisdiction or exercises.(Public Works Positions) by Chairman Weinberger at 7:58 pm, 2nd by Supervisor Ward; motion carried 5-0. Invited into closed session: Treasurer Braithwaite, Clerk Jordan, Patrolman Hellenbrand and Patrolman Fred Warren.

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Motion to Reconvene to Open Session per Wisconsin Statutes §19.85(2) at 8:50 pm by Chairman Weinberger, 2nd by Supervisor Hellenbrand; motion carried 5-0.

Action from Closed Session: It is in the best interest of the Town of Medina to change the current assistant highway patrolman position from full time to a part time position, not to exceed 1500 hours annually without prior Board approval. The change shall take effect at 12:01 am on Sunday January 1, 2023. This position shall include those benefits as identified in the Town of Medina Personnel Policies and Procedures Manual dated December 6, 2019; motion made by Chairman Weinberger, 2nd by Supervisor Ward; Roll Call Vote 4-1, Chairman Weinberger voting No

Chairman Weinberger adjourned the meeting at 8:55 PM.

Respectfully Submitted on November 20, 2022, by Tammy L Jordan, Town of Medina Clerk