

**APPROVED**



634 State Road 19 PO Box 37, Marshall, WI 53559  
www.townofmedina.org

***MONTHLY MEETING MINUTES FOR TOWN OF MEDINA BOARD***  
**Wednesday October 12, 2022**

**Monthly Meeting Minutes**

The monthly meeting for the Town of Medina Board of Supervisors was called to order by Chairman Todd Weinberger at 6:00 pm.

Present were Chairman Todd Weinberger, Supervisors Phillip Braithwaite, Sue Zingshiem, John Hellenbrand, John Ward, Treasurer Lea Braithwaite, Patrolman Jim Hellenbrand. Clerk Tammy Jordan was absent. Also present were John Stuntebeck, Andrew Weisensel, Bernie Lange, and Andy Kuhl.

Town Board Meeting Posted October 7, 2022; Town Hall, Townofmedina.org, Town Facebook Page; Amended October 10, 2022.

No Public Appearances.

Correspondence shared with the Board included: *Building Permits*, Supervisor Braithwaite shared that Van Holten's Pickles may possibly purchase land in the Town for Pickle storage. Supervisor Zingshiem requested a note be placed on the town hall door whenever the Clerk is absent, with the time/date the Clerk will be back.

Minutes: Motion to approve minutes for August 25, September 14, September 20 and two sets of minutes on October 5<sup>th</sup>, 2022, by Chairman Weinberger, 2<sup>nd</sup> by Supervisor Braithwaite; Motion carried 5-0.

A written report was presented for Clerk Jordan, which included upcoming dates and reminders, and activities performed, which included attending the Wisconsin Municipal Treasurer's Convention, and Dane County Treasurer training, submitted the annual Recycling Grant for 2023. Jordan also shared that the new town website is scheduled to go live by the end of October.

Treasurer's report given by Treasurer Braithwaite for deposits totally \$4,650.28, which included \$600.00 in Grant money for the .gov email addresses, \$694.75 for dumpster collection and \$634.00 in punch card collections at the dump.

Patrolman, Jim Hellenbrand presented a written Highway Report which included graded Berlin Road, shoulder Lea Drive where paved, shoulder Ridge Road, put recycled asphalt on Meyers Drive, truck load of tires were dumped on Missouri Road; as well as lumber and a mattress were dumped on Oak Park Road. More trees came down on Waterloo Road, Oak Park Road and Box

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Elder Road. Fixed the Kubota front tire, power window repair on 2013 International. Started mowing roadsides with pull behind mower; should be done by the end of next week. Boom mowing is left to do. Road damage on Doschadis Road, from trucks hauling in; road is posted for ten tons. Pothole patching, met with GEC to do building inspections at farm, driveway inspection on 1240 W Medina Road looks good. Boring under road at 5604 Box Elder Road, Enbridge culvert needs end wall repair; meeting with them to show what they need to fix. Bridge inspectors were here last week. Scott's fog sealed Maple Heights. The chip seal on Cherry Lane was not done right; has bare strips on it. Scott's said it is covered under warranty. The last part of the bill has not been paid yet.

Supervisor Hellenbrand reported for the EMS/Fire/PSB. Financial review from Carol Valley was completed, approved replacing gutters on the Public Safety Building. Received the resignation from Scott Allain. The separation agreement with the Town of Sun Prairie was approved.

New Town Hall Updates: John Stuntebeck reported the Committee met on October 4<sup>th</sup> to tour the Missouri Road property. Andrew Weisensel shared an aerial photo of the property, with 2 possible options for the placement of the new building. National Construction, Inc. would like to proceed with the soil borings and are still waiting on cost estimates on the 2 possible building floor plans.

Motion to approve monthly vouchers by Supervisor Ward, 2<sup>nd</sup> by Supervisor Zingshiem; motion carried 5-0.

Motion to approve the rezone application from Robert M & Althea C Kuhl Joint Irrevocable Living Trust to create three RR-4 parcels with the following conditions:

- A) Owner of Robert M & Althea C Kuhl Joint Irrevocable Living Trust shall record a deed restriction on vacant FP-35 zoned parcels 036-0812-234-9501-0, 036-0812-234-9001-0, and 036-0812-261-8001-0 prohibiting further non-farm development in accordance with town of Medina plan policies, as the housing density units have been exhausted; and
- B) Owner shall record deed restrictions on the proposed RR-4 parcels limiting the keeping of livestock in accordance with the town of Medina animal unit restrictions.

Discussion and Reconsideration of Fire Department Budget for 2023: No Action

Budget Workshop: No Action

Motion to Convene into Closed Session per Wisconsin Statute §19.85(1)(c) for the purpose of considering employment, promotion, compensation, or performance evaluation of any public employee over which the governmental body has jurisdiction or exercises. (Employee Wages) and Convene into Closed Session per Wisconsin Statute §19.85(1)(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds or conducting other specified public business, whenever competitive or bargaining reasons require a closed session (New Town Hall), by Chairman Weinberger at 7:15 pm, 2<sup>nd</sup> by Supervisor Hellenbrand; motion

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carried 5-0. Invited into closed session: Treasurer Braithwaite, Clerk Jordan, Patrolman Hellenbrand and John Stuntebeck. All those invited were dismissed at 7:37 pm

Motion to Reconvene to Open Session per Wisconsin Statutes §19.85(2) at 8:24 PM by Chairman Weinberger, 2<sup>nd</sup> by Supervisor Ward; motion carried 5-0.

Action from Closed Session:

Chairman Weinberger adjourned the meeting at 8:26 PM.

Respectfully Submitted on October 21, 2022, by Tammy L Jordan, Town of Medina Clerk