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634 State Road 19 PO Box 37, Marshall, WI 53559
www.townofmedina.org

MONTHLY MEETING MINUTES FOR TOWN OF MEDINA BOARD
Wednesday August 10, 2022

Monthly Meeting Minutes

The monthly meeting for the Town of Medina Board of Supervisors was called to order by Chairman Todd Weinberger, following the Special Elector Meeting, at 6:20pm.

Present were Chairman Todd Weinberger, Supervisors Phillip Braithwaite, Sue Zingshiem, John Hellenbrand, John Ward, Treasurer Lea Braithwaite, Clerk Tammy Jordan, Patrolman Jim Hellenbrand and Kim Kohler.

Town Board Meeting Posted August 5, 2022; Town Hall, Townofmedina.org, Town Facebook Page; Amended August 8, 2022.

Public Appearance by Kim Kohler; concerned about zoning issues on the properties at 1124 and 1126 Berlin Road. Chairman Weinberger will follow up with Dane County Zoning.

Correspondence shared with the Board included: Building Permits, Enbridge Tour Invitation, Emails from the Village of Marshall regarding EMS and the Public Safety Building, Email from Charter Spectrum regarding Right of Way Permits.

Minutes: Motion to approve minutes for July 13, August 3 and August 4, 2022, by Supervisor Zingshiem, 2nd by Chairman Weinberger; Motion carried 5-0.

Clerk Jordan presented a written report, which included upcoming dates and reminders, and activities performed, which included Election Administration.

Treasurer's report given by Treasurer Braithwaite for deposits totally \$46,851.46, which included \$29,879.74 in Road Aid, \$3,831.22 in Shared Revenue and \$5,967.79 in 2% Fire Dues.

Patrolman, Jim Hellenbrand presented a written Highway Report which included pothole patching, shouldering roads, mounted weed sprayer on Ford, sprayed weeds at farm and road signs, tow roads blocked after storm with trees all the way across roads, took loader off and put mower on, mowing first pass; should be done in a few days. Put end walls on Connor Road culvert, picked up extra cutting edges at Burke Truck, changed oil in 2017 ford, adjust rear brakes in 2006 International, put new water pump on John Deere Loader, helped set up and take down for election. Clerk Jordan added that a resident on Langer Road called to say thank you for the nice job of mowing.

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Supervisor Hellenbrand reported for the EMS/Fire/PSB: Will the Town agree to an additional amount to bring the wage to \$80,000 for a Deputy Fire Chief? HVAC contract needs to be renewed; bids are needed for gutters. Motion to use the EMS grant of \$18,000 for training supplies and equipment to be used by the Fire Department by Supervisor Braithwaite, 2nd by Supervisor Hellenbrand; motion carried 5-0.

EMS District Amended withdrawal letter will be sent to the EMS District. A District meeting with the Fire Department will be held August 25, 2022, and the Annual District Meeting will be held on October 5, 2022.

Motion to approve Ordinance 06-08-2022 Clerk/Treasurer Appointment Amended by Supervisor Hellenbrand, 2nd by Supervisor Ward; motion carried 5-0.

Motion to renew the Missouri Road Property Loan with the Bank of Deerfield at 3.5% for a 3-year term, 20-year amortization for \$302,000 by Supervisor Ward, 2nd by Supervisor Hellenbrand; Roll Call Vote; motion carried 5-0.

Information shared by Clerk Jordan on the Wisconsin Election Commission's Sub-Grant for \$600 for use towards changing the town's emails to a .wi.gov domain.

The first budget workshop was scheduled for Wednesday August 17, 2022, at 6:00 pm at the Town Hall.

Motion to approve monthly vouchers by Supervisor Ward, 2nd by Supervisor Hellenbrand; motion carried 5-0.

Vacating Roads Timeline/Postings/Public Hearings; No Action.

Motion to Convene into Closed Session per Wisconsin Statue §19.85(1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation of any public employee over which the governmental body has jurisdiction or exercises.(Public Works) by Chairman Weinberger at 8:02 PM, 2nd by Supervisor Ward; motion carried 5-0. Invited were Treasurer Braithwaite, Clerk Jordan and Patrolman Hellenbrand.

Motion to Reconvene to Open Session per Wisconsin Statutes §19.85(2) at 8:10 PM by Chairman Weinberger, 2nd by Supervisor Hellenbrand; motion carried 5-0.

No Action from Closed Session

Chairman Weinberger adjourned the meeting at 8:12 PM.

Respectfully Submitted on July 15, 2022, by Tammy L Jordan, Town of Medina Clerk