

APPROVED



634 State Road 19 PO Box 37, Marshall, WI 53559
www.townofmedina.org

MONTHLY MEETING MINUTES FOR TOWN OF MEDINA BOARD
Wednesday July 13, 2022

Monthly Meeting Minutes

The monthly meeting for the Town of Medina Board of Supervisors was called to order by Chairman Todd Weinberger at 6:00 pm.

The Pledge of Allegiance was recited.

Present were Chairman Todd Weinberger, Supervisors Phillip Braithwaite, Sue Zingshiem, John Hellenbrand, John Ward, Treasurer Lea Braithwaite, Clerk Tammy Jordan, and Patrolman Jim Hellenbrand. Others present: John Stuntebech, Andrew Weisensel, Bernie Lange, Carla and Scott Fischer, Connie Skalitzky, Willie Osborn, Sarah Osborn, and Charlie Virgil.

Town Board Meeting Posted July 7, 2022; Town Hall, Townofmedina.org, Town Facebook Page; Amended July 11, 2022.

No Public Appearances

Correspondence shared with the Board included: WTA Magazine, TAC Listening Session on July 20, 2022, No Dividend from Rural Mutual Insurance due to Workman's Compensation claims, Riteway would like to place a small bus on property for help wanted, and building permits were shared.

Minutes: Motion to approve minutes for June 14 and June 29, 2022, by Supervisor Ward, 2nd by Supervisor Hellenbrand; Motion carried 4-0; Chairman Weinberger Abstained.

Town Hall Committee Update: Bernie Lange and Andy Weisensel presented an updated agreement for services with the Town Board. Motion to approve going into an agreement with National Construction, Inc, for \$14,400 for project budget proposed, with amendments of three plus meetings, Architectural Drawings, and the cost of demolition of current buildings at Missouri Road property by Supervisor Ward, 2nd by Supervisor Braithwaite; Roll Call Vote 5-0; motion carried.

Clerk Jordan presented a written report, which included upcoming dates and reminders, activities performed, and 6 month Budget vs Actual report.

Treasurer's report given by Treasurer Braithwaite for deposits totally \$85,030.90, which included \$76,931.39 in ARPA funding, and \$3,720.49 for the Recycling Grant.

APPROVED



**634 State Road 19 PO Box 37, Marshall, WI 53559
www.townofmedina.org**

Patrolman, Jim Hellenbrand presented a written Highway Report which included finished roadside mowing to passes, cleaned mower, took mower off and put loader on tractor, trees down on roads from storms, closed Berlin Road for flooding, replace road signs at Sherman and Missouri, fixed 2013 International auger motor and pump, picking up extra snow plow cutting edges; as they may be hard to find this coming winter, salt contract arrived with prices down from \$84.05 per ton to \$82.50 per ton, Connor Road needs a driveway permit from Dane County and end walls placed to get ditched cleaned; as water is going over road during storms.

Supervisor Hellenbrand reported for the EMS/Fire/PSB: Fire Department has had 75 calls to date this year, Radios should be arriving soon to be installed, a Severance Package was suggested for the current EMS Director, possibly will have a District Meeting for dissolution of the EMS District and what will happen with the Public Service Building. A \$500 Scholarship was given to a High School Senior entering the Health Care Field, and no updates yet for the Fire Department Staffing.

A Special Town Elector Meeting will be held on Wednesday August 10th, prior to the Monthly Meeting, for a vote on Combining the Clerk and Treasurer's Position in the Spring of 2023.

Motion to Sign and Date Dane County's Urban County Consortium cycle (2023-2025), Amendment to Cooperation Agreement by Chairman Weinberger, 2nd by Supervisor Ward; motion carried 5-0.

Permits for Broadband Work: Motion to propose a special permit fee for Charter Spectrum Broadband upgrade, as part of the federal government's Rural Digital Opportunity Fund Program, for \$7,500 per year to work in the Town's Road Right of Way by Chairman Weinberger, 2nd by Supervisor Braithwaite; motion carried 5-0.

Motion to Approve 2 Alcohol Operator's License's for "Barrel Inn" by Supervisor Hellenbrand, 2nd by Supervisor Ward; motion carried 5-0.

Motion to approve monthly vouchers by Supervisor Ward, 2nd by Supervisor Hellenbrand; motion carried 5-0.

Motion to approve Driveway Refund to Trevor Heffron by Supervisor Ward, 2nd by Supervisor Hellenbrand; motion carried 5-0.

Motion to approve the rezone application from Scott and Carla Fischer with the following conditions:

- A) In order to transfer development rights from Skalitzky Acres LLC in the TDR-S overlay district, Skalitzky Acres LLC must record a TDR Conservation Easement with the Dane County Register of Deeds.

Conservation easements must:

APPROVED



**634 State Road 19 PO Box 37, Marshall, WI 53559
www.townofmedina.org**

- 1) Meet all the requirements of ss. 10.01(75m) and 10.158(3)(b), Dane County Code;
 - 2) Specify the number of development rights being sent from Skalitzky Acres LLC;
 - 3) Specify the number of development rights (if any) remaining on Skalitzky Acres LLC; and
 - 4) Include the Town of Medina and Dane County as co-holders of the easement.
- B) Landowners of the Skalitzky Acres LLC parcel and of the proposed vacant RR-4 parcel each must record deed notices with the Dane County Register of Deeds.

Deed notices must:

- 1) Meet all the requirements of ss. 10.01(41m) and 10.158(3)(b), Dane County Code;
 - 2) Track the number of rights transferred from Skalitzky Acres LLC;
 - 3) Track the number of rights transferred to the proposed vacant RR-4 parcel;
 - 4) Identify the Skalitzky Acres LLC parcel and the proposed vacant RR-4 parcel by legal description and parcel number; and
 - 5) Reference a recorded TDR easement on the appropriate TDR-S zoned parcel.
- C) Owner of Skalitzky Acres LLC shall record a deed restriction on the remaining FP-35 zoned parcel prohibiting further non-farm development in accordance with town of Medina plan policies, as the housing density units have been exhausted.
- D) Owner shall record a deed restriction on the proposed vacant RR-4 parcel limiting the keeping of livestock in accordance with the town of Medina animal unit restrictions.

Motion to enter into a three-year contract with “Town Web” for \$5,405, utilizing the town’s ARPA funds by Supervisor Braithwaite, 2nd by Supervisor Ward; Roll Call Vote 3-1, Supervisor Hellenbrand-no, Chairman Weinberger-Abstain.

Motion to purchase two Microsoft Office 365 Business Subscriptions for use of the .Gov/.Wi.Gov Email Addresses for \$231 per year per each email address by Supervisor Hellenbrand, 2nd by Supervisor Braithwaite; Roll Call Vote; motion carried 5-0.

No Action on Health Insurance/TASC/Other Health Care Programs – Employees.

Items for Future Meeting: Radio for Boom Tractor, EMS/FIRE/PSB Agreements

Motion to Adjourn at 9:10pm by Supervisor Hellenbrand, 2nd by Supervisor Ward; motion carried 5-0.

Minutes taken by Lea Braithwaite.

Respectfully Submitted on July 15, 2022, by Tammy L Jordan, Town of Medina Clerk