

APPROVED



634 State Road 19 PO Box 37, Marshall, WI 53559  
www.townofmedina.org

**MONTHLY MEETING FOR TOWN OF MEDINA BOARD**  
**Wednesday August 5, 2020 Town of Medina Garage**

The meeting was called to order at 6:00 PM by Chairman, Todd Weinberger

The Pledge of Allegiance was recited.

Posted Aug 3, 2020 Town Hall/Garage and townofmedina.org,

Present were Chairman Todd Weinberger, Phillip Braithwaite, John Ward, John Hellenbrand, Clerk Tammy Jordan, and Treasurer Lea Braithwaite; Supervisor Sue Zingshiem arrived at 6:20 PM. Also present were: Patrolman Jim Hellenbrand, Justin Lowen (Courier), and Pat and Gene Wilcenski

Pat and Gene Wilcenski appeared before the Board to discuss their concerns about the Riesop Driveway Application.

Correspondence from Dane County Planning and Development regarding the Greg Scheil property, and 2 Thank You cards, for the Public Works Department, were shared with the Board.

Motion to approve the minutes, as corrected for July 8, 2020, by Supervisor Hellenbrand, 2<sup>nd</sup> by Supervisor Ward; motion carried 4-0; Supervisor Zingshiem absent from vote.

Clerk Jordan presented an oral report, which included final preparations of 2019 Financials, August 11, 2020 Partisan Primary updates, Ordering Sanitizing Supplies/PPE Supplies, and her attendance at the weeklong, virtually held UW-Green Bay Clerks/Treasurers Institute.

Treasurer Braithwaite presented a written report, income for July 2020 was \$42,911.47 which included \$29,315.34 in Road Aid, \$4,032.70 in Shared Revenue and \$5,487.92 in fire dues.

Patrolman Jim Hellenbrand submitted a written report for the Public Works department, which included; Patrolman Duane Olson's Resignation and 2 week notice, Road side mowing, Boom mowing, Trees down on Box Elder Rd, Feenstra Rd and in the Deansville Cemetery, Pot hole patching, Scott's finishing wedging on Cherry Ln, W Medina and Cabbage. Scott's did seal coating on Cherry, Midway, Kraak and Feenstra. Fahner is scheduled to W Medina and Cabbage on Friday. Started shouldering the roads.

Supervisor Hellenbrand reported for EMS/Fire, that included there are 3 less staff for EMS, transportation of COVID-19 patients and no attendance at the meeting for the Marshall Fire Department.

Motion to approve the monthly vouchers, by Supervisor Braithwaite, 2<sup>nd</sup> by Supervisor Hellenbrand; Roll Call Vote; motion carried 5-0.

No Action taken on David Riesop Driveway Application; Riesop will submit revised plans later.

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Chairman Weinberger gave Scott's Construction Approval to complete repairs on Plantz Road while they are repairing West Medina, at a price of \$82.50/ton, as opposed to \$115/ton, if completed on a different date.

The Board discussed roads that would qualify for the TRIP/LRIP Grants for 2021.

Motion to Approve an Operator's License for Whisper's Roadhouse, by Supervisor Hellenbrand, 2<sup>nd</sup> by Supervisor Ward; Motion carried 5-0.

Motion to Approve the 2019 Financial Reports, as presented, by Supervisor Braithwaite, 2<sup>nd</sup> by Supervisor Zingshiem; Roll Call Vote; Motion Carried 5-0.

Board set the date of August 31, 2020, at 6 PM, for a 2021 Budget Planning Meeting.

Motion to Approve Electrical work on the Remote Trash/Recycling Shed, at the Missouri Road Property, from RCR Electric at a price of \$1,360.80, by Chairman Weinberger, 2<sup>nd</sup> by Supervisor Ward; Motion carried 5-0.

No Action on WEC Cares Grant.

Clerk Jordan discussed with the Board, information on holding Virtual Meetings and still Adhering to the Open Meetings Law. No Action Taken.

The Board discussed possible purchases, to be reimbursed by the Routes to Recovery Grant Program. No Action Taken.

Motion to Convene into Closed Session, to discuss Employee Information/Updates and Town Property; by Chairman Weinberger, 2<sup>nd</sup> by Supervisor Hellenbrand; Motion Carried 5-0.

Motion to Convene into Open Session at 10:49 PM; by Supervisor Ward, 2<sup>nd</sup> by Supervisor Hellenbrand; Motion Carried 5-0.

Motion to Approve the Salary, for a new Patrolman, at a beginning hourly wage of \$21.00, \$22.00/hour at 6 months; including other Employee Benefits in accordance with the current Employee Policies, by Supervisor Hellenbrand, 2<sup>nd</sup> by Chairman Weinberger; Motion Carried 4-1.

Motion to Adjourn at 10:56 PM, by Supervisor Hellenbrand, 2<sup>nd</sup> by Supervisor Ward; Motion Carried 5-0.

Respectfully Submitted by: Tammy L Jordan, Town of Medina Clerk, August 18, 2020.