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634 State Road 19 PO Box 37, Marshall, WI 53559
www.townofmedina.org

SPECIAL MEETING FOR ROAD BIDS AND TOWN OF MEDINA BOARD

**Special Meeting for Road Bids and Town of Medina Board of Supervisors
Wednesday May 20, 2020 Town of Medina Garage**

The meeting was called to order at 6:00 PM by Chairman, Todd Weinberger

The Pledge of Allegiance was recited.

Posted Monday May 18, 2020 Town Hall/Garage and townofmedina.org, Amended May 20, 2020 1:30 PM

Present were Chairman Todd Weinberger, Supervisors Sue Zingshiem, Phillip Braithwaite, John Ward, John Hellenbrand, Clerk Tammy Jordan, and Treasurer Lea Braithwaite. Also present were: Patrolman Jim Hellenbrand, Justin Loewen (Courier), Patrick Weaver (Payne & Dolan), Collin Jacobson & John Holzman (Scott Construction), Joe Bass (Fahner Asphalt), Ronnie Casper (Struck & Irwin Paving), and Rick Olson.

Discuss/Action on Road Bids received for Town roads: Chairman Weinberger presented all the Road Bids received by the deadline of 5:00 PM May 20, 2020.

Motion by Chairman Weinberger to approve the following Road Bids as discussed and identified;

West Medina at Hwy 73 to Oak Park Rd, Chip Seal; Fahner Asphalt - \$18,323;

West Medina Oak Park Rd to the town line boundary, Chip Seal; Fahner Asphalt - \$28,129, and Wedging by Scott Construction - \$5445;

Cabbage Rd, Chip Seal; Fahner Asphalt - \$3381, and Wedging by Scott Construction - \$5445;

Midway Lane at Hwy 73 to end, Boiler Slag; Scott Construction - \$8481

Kraak Rd, Boiler Slag; Scott Construction - \$1339;

Freesland Rd, Boiler Slag; Scott Construction - \$2227;

Cherry Ln, Boiler Slag; Scott Construction - \$21,866, and Wedging, Scott Construction - \$27,225;

For total Road Work of \$121,861; 2nd by Supervisor Zingshiem; Roll Call Vote 5-0, Motion carried.

Motion by Supervisor Hellenbrand to accept Steve Schulz's offer to help pay for Cabbage Rd for \$2206.50, 2nd by Supervisor Ward; 5-0, Motion carried.

Public Appearances: None

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Administrative.

Action on Approval of Minutes:

March 4, 2020, Motion to approve with change by Supervisor Ward, 2nd by Supervisor Hellenbrand; 4-0 motion carried; Supervisor Zingshiem Abstained.

March 11, 2020, Motion to approve with change by Supervisor Hellenbrand, 2nd by Supervisor Zingshiem; 4-0 motion carried; Supervisor Ward Abstained.

March 24, 2020, Motion to approve as presented by Supervisor Hellenbrand, 2nd by Supervisor Ward; 5-0 motion carried.

April 14, 2020, Motion to approve as presented by Supervisor Hellenbrand, 2nd by Supervisor Ward; 5-0 motion carried.

Motion to Approve Monthly Vouchers as presented, by Supervisor Hellenbrand, 2nd by Supervisor Ward; Roll Call Vote; 5-0 motion carried.

Clerk Report: Clerk Jordan presented a written report, which included in part; filing the Annual CT form with the Dept of Revenue, applying for the Recycling Grant, notice that the Town will receive a Recycling Grant of \$3692.59

Treasurer's Report: Treasurer Braithwaite reported April 2020 income of \$50,534.62, which included \$29,315.34 in Road Aid.

EMS-Fire Report: A set of written reports were emailed to the Town Board prior to the meeting. Supervisor Hellenbrand also reported that Farmer's and Merchant's Bank donated \$1500 to the Marshall Area EMS.

Public Works Report: Patrolman Hellenbrand presented an oral report, which included; cleaning & disinfecting the Town Hall and Garage before, during and after the election, the closing of Berlin Road, grinding of brush from the Town's yard waste collections, removed some Box Elder trees at the Missouri Road property, mowing has begun, picked up culverts from Timewell Drainage and found information on when the tanks at the Missouri Road property were last pumped.

OLD BUSINESS:

Discuss/Action on Reviewing the Trial Basis of Yard Waste Collection at Missouri Road: Chairman Weinberger reported that they received approximately 33 loads of yard waste during the 3 week trial period, and had a good response from Town residents. Suggestions for changes and possibly holding this again in the Fall, was discussed. No action taken.

Discussion on COVID-19 Updates: Clerk Jordan plans to move her office back to the Town Hall in early June.

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NEW BUSINESS:

Discuss/Action on Trek Driveway Permit Application per Planning Commission: Motion to approve Trek Trails, LLC driveway permit, by Supervisor Hellenbrand, 2nd by Supervisor Ward; 5-0 motion carried.

Discuss/Action on Dave Riesop Property on Langer Road per Planning Commission: No Action Taken.

Discuss/Action on Driveway Refund for Mary Olson: Motion to approve driveway permit refund, less inspection(s) and administrative fees, by Supervisor Hellenbrand, 2nd by Supervisor Zingshiem; 5-0 motion carried.

Discuss/Action on Driveway Refund for Donovan Smith: Motion to approve driveway permit refund, less inspection(s) and administrative fees, by Supervisor Hellenbrand, 2nd by Supervisor Braithwaite; 5-0 motion carried.

Discuss/Action on Mailbox reimbursement for Michael & Judene Haas: Motion to approve the reimbursement of mailbox per Medina policy, by Chairman Weinberger, 2nd by Supervisor Hellenbrand; 5-0 motion carried.

Discuss/Action on 2021 County Bridge Aid Program: Clerk Jordan will get quotes for Engineer to look at Canal Rd culvert per Dane County requirements. No action taken.

Discuss/Action on Town Dumpsters Overflowing: No action taken.

Discuss/Action on Next Steps for Missouri Road Property: Discussed options for moving the Recycling/Trash Center to Missouri Rd, Supervisor Braithwaite will update the Board on property rezone, Supervisor Zingshiem will get quotes on electrical wiring for the dump shack and porta potty's. No action taken.

Discuss/Action on Procedure for Disposition of Town Property: Chairman Weinberger will research and draft a policy. No action taken.

Discuss/Action on Upcoming Meeting Dates: Discussed upcoming meeting dates: Board of Review – June 11, 2020 6:00 pm to 8:00 pm; Monthly Board Meeting – June 10, 2020 6:00 pm with Board meeting at 5:00 pm at Missouri Rd property; Annual Meeting of Electors – June 16, 2020 at 7:00 pm.

Motion to Adjourn at 9:40 pm by Supervisor Hellenbrand, 2nd by Supervisor Ward; 5-0 motion carried.

Respectfully Submitted by: Tammy L Jordan, Town of Medina Clerk, May 25, 2020

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