

APPROVED



634 State Road 19 PO Box 37, Marshall, WI 53559  
[www.townofmedina.org](http://www.townofmedina.org)

**Special Meeting of the Town of Medina Board of Supervisors  
Tuesday March 24, 2020 Medina Garage**

The meeting was called to order at 6:00 PM by Chairman, Todd Weinberger

The Pledge of Allegiance was recited.

Town Board Meeting Posted Monday March 23, 2020 @ 5:45 PM; [townofmedina.org](http://townofmedina.org), Town Hall/Garage.

Present were Chairman Todd Weinberger, Supervisors Sue Zingshiem, Phillip Braithwaite, John Ward, John Hellenbrand, Clerk Tammy Jordan, and Treasurer Lea Braithwaite. Also present were: Patrolman Jim Hellenbrand, Patrolman Duane Olson, and Justin Lowen(The Courier).

Approval of Vouchers: None

Clerk/Treasurer 2019 Audit: Audit balanced and was shared with the Board.

Public Appearances: None

Old Business: None

New Business:

Discussion/Action on Town of Medina's Operations During COVID-19/Governor Evers "Safer at Home Order": The Board discussed the "Safer at Home Order", and how it would apply to the day to day operations and future meetings. Payment for vouchers will be made per Ordinance 09-20-17, and a transaction list detail emailed to each Board member, to be approved at a future meeting. Punch cards for the Recycling/Trash Center will be numbered, tracked and available to Town residents immediately. The April 7, 2020 Election will take place in the Town Garage; to allow enough space for social distancing. COVID-19 Policy for Employees will be made on a case by case basis. Chairman Weinberger handed out a packet; which included a Emergency Notification Tree and Contact Information, and information on Proclaiming a State of Emergency for the Town of Medina. No action was taken on the State of Emergency Proclamation for the Town.

A motion to approve the cancellation of all scheduled governmental and public meetings for the Town of Medina during the "Safe at Home" Order by Supervisor Ward, 2<sup>nd</sup> by Chairman Weinberger; Roll Call Vote, motion carried 5-0.

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**OTHER BUSINESS**

Identify Items for Future Meetings: Road Bids, Adjourn Annual Meeting, Open Book, Board of Review and meeting with Keller & Assoc.

**ADJOURNMENT**

Motion to Adjourn at 7:07 PM; by Supervisor Hellenbrand, 2<sup>nd</sup> by Supervisor Ward; motion carried 5-0.

Respectfully Submitted by: Tammy L Jordan, Town of Medina Clerk, May 13, 2020