

APPROVED



634 State Road 19 PO Box 37, Marshall, WI 53559  
[www.townofmedina.org](http://www.townofmedina.org)

Monthly Meeting of the Town of Medina Board of Supervisors  
Wednesday March 11, 2020 Town of Medina Hall/Garage

The meeting was called to order at 6:00 PM by Chairman, Todd Weinberger

The Pledge of Allegiance was recited.

Town Board Meeting Posted March 6, 2020; Town Hall, [Townofmedina.org](http://Townofmedina.org) AMENDED Mon March 9, 2020.

Present were Chairman Todd Weinberger, Supervisors Sue Zingshiem, Phillip Braithwaite, John Hellenbrand, Clerk Tammy Jordan, and Treasurer Lea Braithwaite. Supervisor Ward was absent. Also present were: Patrolman Jim Hellenbrand, Amber Gerber (Courier) and Rick Olson.

Public Appearances: Rick Olson; Hwy TT, asked the Board what they were planning for brush, leaves and grass clippings. Chairman Weinberger stated the Board was looking into it.

Administrative:

Correspondence: COVID-19 update handouts were given to the Board.

Action on Approval of Minutes: Motion to Approve minutes from the February 12, 2020 as presented, by Supervisor Hellenbrand, 2<sup>nd</sup> by Supervisor Zingshiem, Motion Carried 4-0. Supervisor Ward absent.

Clerk Report: A written report for February 2020 was submitted by Clerk Jordan, which included February 18<sup>th</sup> Election and end of year audit completed with Treasurer Braithwaite.

Treasurer's Report: Treasurer Braithwaite reported February 2020 income of \$215,958.89, that included Tax collections and \$1,367.00 in dumpster fees collected.

Highway Report: Patrolman Hellenbrand submitted a written report for the month of February 2020 which included snow plowing, patching potholes, and a repair to the 2017 Ford.

EMS-Fire Report: A set of written reports were emailed to the Town Board. Supervisor Hellenbrand reported a Grant is being submitted for the Lucas Device for \$13,500, which will be a joint grant with Deer-Grove EMS, Ericka resigned, and a new full-time staff person has been hired. Hellenbrand presented a budget update letter from Fire Chief Blair Pierce.

Action on Vouchers: A motion was made to approve the Vouchers as presented; by Supervisor Hellenbrand, 2<sup>nd</sup> Supervisor Zingshiem, Roll Call Vote; motion carried 4-0; Supervisor Ward was absent.

APPROVED



634 State Road 19 PO Box 37, Marshall, WI 53559  
[www.townofmedina.org](http://www.townofmedina.org)

OLD BUSINESS:

Discuss/Action on Future Facilities at Missouri Rd Property: Discussion on the updated site plan from Keller & Assoc. Board generally agreed they liked the new site plan. No action taken.

Discuss/Action on Future Relocation of Dump/Recycling Center: Discussion on the proposed trash compactor. Chairman Weinberger spoke with Waste Management and Pelletteri about estimates for purchasing and renting. Both companies will come out and help set up the site plan for a compactor. The Board discussed the collection of yard waste. No action taken.

Discuss/Action on 2020 Road Bids: Board discussed and chose bids to be due by 5:00 pm Wednesday May 20, 2020, with bid opening to immediately follow, with bid awards at 6:00 pm. No formal action taken.

Action on Fee Schedule: Motion to approve, as amended, the fee schedule Resolution 2020-01 by Chairman Weinberger, 2<sup>nd</sup> by Supervisor Hellenbrand; Roll Call vote motion carried 4-0. Supervisor Ward was absent.

Action on 2020 Land Lease at Missouri Road Property: Tabled to a future date.

Action on Driveway Refund 1199 Schenck Road: Building Inspector Rewey gave approval of final driveway condition.

NEW BUSINESS:

Discuss/Action on New Bartender Application (Whisper's Roadhouse): Motion to approve new Operator License by Supervisor Hellenbrand, 2<sup>nd</sup> by Supervisor Braithwaite, motion carried 4-0, Supervisor Ward absent.

Action on Treasurer/Clerk Audit: Motion to approve 2019 end of year audit as presented by Supervisor Braithwaite, 2<sup>nd</sup> by Chairman Weinberger, motion carried 4-0. Supervisor Ward absent.

Motion to convene into Closed Session per Wisconsin Statue §19.85(1)(c) for the purpose of considering employment, promotion, compensation, or performance evaluation of any public employee over which the governmental body has jurisdiction or exercises. (Employee Benefits) at 7:25 pm by Chairman Weinberger, 2<sup>nd</sup> by Supervisor Hellenbrand; motion carried 4-0. Supervisor Ward absent.

Motion to reconvene into Open Session per Wisconsin Statutes §19.85(2) at 8:10 pm by Chairman Weinberger, 2<sup>nd</sup> by Supervisor Hellenbrand; motion carried 4-0. Supervisor Ward absent.

APPROVED



634 State Road 19 PO Box 37, Marshall, WI 53559  
[www.townofmedina.org](http://www.townofmedina.org)

No Action from Closed Session.

**OTHER BUSINESS:**

Future Meetings: Rezone for Missouri Road property; Supervisor Braithwaite and Supervisor Zingshiem with look into. Comprehensive Update Committee Meeting, Monday March 30, 2020. Next Board Meeting, Wednesday April 8, 2020.

Motion to Adjourn at 8:16 pm by Supervisor Hellenbrand, 2<sup>nd</sup> by Supervisor Braithwaite, motion carried 4-0. Supervisor Ward absent.

Respectfully Submitted by: Tammy L Jordan, Town of Medina Clerk, May 13, 2020