

APPROVED



634 State Road 19 PO Box 37, Marshall, WI 53559  
www.townofmedina.org

**Monthly Meeting of the Town of Medina Board of Supervisors  
Wednesday January 8, 2020 Town of Medina Hall/Garage**

The meeting was called to order at 6:04 PM by Chairman, Todd Weinberger

The Pledge of Allegiance was recited.

Town Board Meeting Posted January 3, 2020; townofmedina.org, Town Hall/Garage. Amended January 4, 2020.

Present were Chairman Todd Weinberger, Supervisors Sue Zingshiem, Phillip Braithwaite, John Ward, Clerk Tammy Jordan and Treasurer Lea Braithwaite. Supervisor John Hellenbrand was absent. Also present were Patrolman Jim Hellenbrand, Steve Kilian (Beagle Tree Service), Sam Anderson, Katie Braithwaite and Amber Gerber (Courier).

**Public Appearances:** Steve Kilian, Beagle Tree Service, spoke to the Board about his services and prices.

**Correspondence:** Letter from Lonnie Benesch resigning from the Planning Commission; effective immediately

**Action on Approval of Minutes:** December 11, 2019, Motion to Approve minutes as presented, by Supervisor Zingshiem, 2<sup>nd</sup> by Supervisor Ward, Motion Carried 3-0. Chairman Weinberger Abstained.

**Clerk Report:** A written report for December 2019 was submitted by Clerk Jordan

**Treasurer's Report:** Treasurer Braithwaite reported December 2019 income of \$4,329.22, that included \$1,561.50 for Dumpsters and \$1,100 for WEC Grant-IT Support.

**Highway Report:** Patrolman Hellenbrand submitted a written report for the month of December 2019.

**EMS-Fire Report:** A set of written reports were emailed to the Town Board.

**Action on Vouchers:** A motion was made to approve the Vouchers as presented; by Supervisor Braithwaite, 2<sup>nd</sup> Supervisor Ward, Roll Call Vote; motion carried 4-0; Supervisor Hellenbrand was absent.

**OLD BUSINESS:**

**Updates on MLS Project:** Chairman Weinberger stated the Town may know something mid-January or possibly in Feb.

**Driveway Ordinance & Processes:** Supervisor Braithwaite will do edits. No action taken.

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**NEW BUSINESS:**

**Confirm Vacancy/Needed Appointment of Planning Commission Member to Fulfill Remainder of Term Left by Vacancy; Thus, Keeping PC to 5 Members:** Motion by Supervisor Ward acknowledging vacancy and the need for a Commission Member appointment, 2<sup>nd</sup> by Supervisor Braithwaite; motion carried 4-0.

**Appoint New Member to Planning Commission to Fulfill Remainder of Term Left by Vacancy:** Chairman Weinberger Appointed Medina Resident, Gary Lukens, to the Planning Commission.

**Letter of Recommendation from the Town Board for a Full Scholarship for Clerk Jordan to attend the UW-Green Bay Clerk's Institute (Year 2) in July 2020:** Chairman Weinberger will compose a letter.

**Changing TASC Benefits for Employees:** No Action Taken

**Recycling/Refuse Center Relocation and Setup options:** The Board discussed possible space at the Missouri Rd property. No Action Taken.

**Brush/Yard waste Options for Town Residents:** No Action Taken.

**Policy for Quantity/Load Size per resident for Trash/Recycling:** No Action Taken.

**Policy using a Punch Card System Only; for Trash Collection:** No Action Taken.

**Identify Items for Future Meetings:** Goal Setting

Motion to Adjourn at 8:20 PM; by Supervisor Braithwaite, 2<sup>nd</sup> by Supervisor Zingshiem; motion carried 4-0; Supervisor Hellenbrand absent.

Respectfully Submitted by: Tammy L Jordan, Town of Medina Clerk, January 7, 2020