

APPROVED



634 State Road 19 PO Box 37, Marshall, WI 53559  
www.townofmedina.org

**Monthly Meeting of the Town of Medina Board of Supervisors  
Wednesday February 12, 2020 Town of Medina Hall/Garage**

The meeting was called to order at 6:00 PM by Chairman, Todd Weinberger

The Pledge of Allegiance was recited.

Town Board Meeting Posted February 7, 2020; townofmedina.org, Town Hall/Garage.

Present were Chairman Todd Weinberger, Supervisors Sue Zingshiem, Phillip Braithwaite, John Ward, John Hellenbrand, Clerk Tammy Jordan and Treasurer Lea Braithwaite. Also present were: Patrolman Jim Hellenbrand, Ron Jacobson, Amber Gerber (Courier), Mickey Goss (Lee Merrick Foundation), Deputy Lisa Krause-Hengst (Dane County Sheriff's Office) and Kim Kohler. Supervisor John Ward left at 6:19 PM and returned at 7:19 PM.

**Public Appearances:** Mickey Goss, from the Lee Merrick Foundation, spoke to the board about clarification on a property owned by the Foundation.

Deputy Krause- Hengst reported on statistics for 2019, in the Town of Medina. A handout was also passed out.

**Correspondence:** Letter from Lonnie Benesch resigning from the Planning Commission; effective immediately

**Action on Approval of Minutes:** Motion to Approve minutes from the January 8, 2020 Caucus, as presented, with 1 correction, by Supervisor Braithwaite, 2<sup>nd</sup> by Supervisor Zingshiem, Motion Carried 3-0. Supervisor Hellenbrand Abstained.

Motion to Approve minutes from the January 8, 2020 Monthly Meeting, as presented, by Supervisor Braithwaite, 2<sup>nd</sup> by Supervisor Zingshiem, Motion Carried 3-0. Supervisor Hellenbrand Abstained.

**Clerk Report:** A written report for January 2020 was submitted by Clerk Jordan

**Treasurer's Report:** Treasurer Braithwaite reported January 2020 income of \$1,796,790.20, that was mainly Tax Collection and the first Road Aid Payment. It also included \$1,186.30 for Dumpsters.

**Highway Report:** Patrolman Hellenbrand submitted a written report for the month of January 2020.

**EMS-Fire Report:** A set of written reports were emailed to the Town Board. Supervisor Hellenbrand reported that a meeting was held and Health Insurance and Retirement Benefits; for those working over 1200 hours per year, was approved. Marshall EMS is collaborating with Deer-Grove EMS to offer more coverage of services.

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**Action on Vouchers:** A motion was made to approve the Vouchers as presented; by Supervisor Braithwaite, 2<sup>nd</sup> Supervisor Hellenbrand, Roll Call Vote; motion carried 4-0; Supervisor Ward was absent.

**OLD BUSINESS:**

**Discussion with Keller & Associates about Missouri Rd Property:** Devin Flanigan, from Keller & Assoc., presented 2 Options for the Board to consider, for a future Town Hall/Garage on Missouri Rd. Devin will be putting a presentation together for the Annual Elector's Meeting on Tuesday April 21, 2020.

**Discussion on Recycling/Refuse Services offered to Medina Residents (Brush/Yard Waste? Contracting Out? Recycling Charges? Etc.):** Tabled by the Board

**Discuss/Possible Action on Estimates for Fencing, Gates, Porta Potty, Refuse Hut & Fee Schedule for Recycling/Refuse Center new location:** Tabled by the Board until Patrolman Hellenbrand can get more bids.

**NEW BUSINESS:**

**Discuss/Action on Re-zone for Ron Jacobson/Leola Foti Property on Box Elder Road (Recommendation from Planning Commission):** Motion to Approve by Supervisor Ward, 2<sup>nd</sup> by Supervisor Hellenbrand, motion carried 5-0.

**Action by Town Board Chairman to Appoint New Member to Planning Commission to Fulfill Remainder of Term Left by 2nd Vacancy:** Chairman Weinberger Appointed Donna Hellenbrand to continue the term left by Lonnie Benesch.

**Discuss/Action on Approval for work performed on Town Roads – Adams-Columbia Electric Coop:** No Action Taken.

**Discuss/Action on Field Rental at Missouri Road Property:** Motion to Approve the Leasing of Farmland at \$225/acre to Dustin Wilke by Chairman Weinberger, 2<sup>nd</sup> by Supervisor Ward, Roll Call Vote; motion carried 5-0.

**Discuss progress of Driveway Ordinance Update:** In Process

**Discuss/Action on Driveway Inspections and 2 Possible Refunds:** Motion to refund \$500 Driveway application Fee, less administrative fees, to Chris & Joe Veith, Schenck Road by Chairman Weinberger, 2<sup>nd</sup> by Supervisor Hellenbrand, motion carried 5-0. Second refund was tabled.

**Discuss Emergency Management Meeting:** Supervisor Ward attended on February 7, 2020. He shared all the aspects Dane County helps with in a crisis/natural disaster. The meeting will be held once per year.

**Discuss Town Board and Individual Goals for 2020:** The Board discussed some of their goals for 2020; which included: taking care of things on the agenda in a timely manner, putting an emergency plan in place, working on the Comprehensive Update Plan, the Driveway Ordinance, Personnel Handbook, Transfer Development Rights and getting processes in place.

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Motion to Adjourn at 9:23 PM; by Supervisor Hellenbrand, 2<sup>nd</sup> by Supervisor Ward; motion carried 5-0.

Respectfully Submitted by: Tammy L Jordan, Town of Medina Clerk, March 9, 2020