



634 State Road 19 PO Box 37, Marshall, WI 53559  
www.townofmedina.org

## **Monthly Meeting of the Town of Medina Board of Supervisors Wednesday August 14, 2019 Town of Medina Hall/Garage**

The meeting was called to order at 6:01 PM by Chairman Todd Weinberger

Present were Chairman Todd Weinberger, Supervisors Sue Zingshiem, John Hellenbrand, Phillip Braithwaite, John Ward, Clerk Tammy Jordan and Treasurer Lea Braithwaite. Also present were Patrolman Jim Hellenbrand, Randy Soldner, Paul Maly, Dee Maly, Amber Gerber (Courier), Craig Riley (WE Energies), Joyce Knapton, Mary Munson, Todd Laufenberg, Rich Olson, Duane Olson and Ron Jacobson. Chairman Weinberger introduced Duane Olson as the new Assistant Patrolman.

Meeting was posted Thursday August 8, 2019 at the Town Hall/ Garage, Marshall Library, Marshall Post Office and on townofmedina.org.

### **ADMINISTRATIVE:**

**Correspondence:** Dane County Sheriff Deputy Smith, called the clerk about an eviction they were doing at 1128 Berlin Rd, Deansville. The Sheriff inquired when the town had been at this property last. Deputy Smith stated he had never been in a property this bad. Deputy Smith observed water dripping, mold, trash everywhere, foul odors and no hand railings on the stairway. The Deputy took photos of the property. The property is owned by Ray Peterson.

Chairman Weinberger received a text message from Devin Flannigan, Keller & Assoc., wanting to touch base and get any updates on the property the town purchased at 5536 Missouri Rd.

**Action on Approval of Minutes from July 10, 2019:** Motion to Approve with corrections by Supervisor Ward, 2<sup>nd</sup> by Supervisor Hellenbrand, motion carried 4-0. Chairman Weinberger abstained.

**Action on Approval of Minutes from July 24, 2019:** Motion to Table by Supervisor Hellenbrand, 2<sup>nd</sup> by Supervisor Ward, motion carried 5-0.

**Clerk's Report & Updates July 2019:** Clerk Jordan reported she had attended the UW Green Bay Clerk and Treasurer's Institute, for a week in July; where she received a full scholarship for 2019. The Arthur A Atkisson Scholarship, is the Institute's most prestigious scholarship. Jordan also attended a 2-day Governmental Accounting training in Madison and a 1-day training for WISLR/PASER roads training in Mineral Point. Clerk Jordan reported that the purchase of the property at 5536 Missouri Rd, was complete and the Soldiers Graves report was completed.



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**Treasurer's Report:** Treasurer Braithwaite stated July income of \$75,349.18, that included \$66,685.50 from The Bank of Deerfield, for the loan to update the property at 5536 Missouri Rd and \$1,761.64 in Dumpster Collections and Punch Cards and \$445.75 in interest.

**Highway Report:** Patrolman Hellenbrand submitted a written report, that included: Lochnivars Rd was swept up, overlay culvert on Berlin Rd, overlay bad spot on Canal Rd and E Medina, couch dumped on Missouri Rd, trash dumped on Berlin Rd, hauled gravel to Berlin Rd and graded it, Wings Over Wisconsin dug Berlin Rd up; Hellenbrand spoke with them and fixed it. Fixed shoulder on Oak Park Rd that washed out, cleaning up at the new property, JD Boom mower broke and Mid State paid half of the repair bill, mowing at the shop and Cemetery, Dewey started as Assistant Patrolman, cleaning ditches on Cherry Ln and Missouri Rd.

**EMS-Fire Report:** Supervisor Hellenbrand reported that no ordinance will be needed for the Fire Department Grant Reimbursement program with the State of Wisconsin. Clerk Jordan will create a policy. The Public Service Building had power outages; which caused the emergency lighting to not work. They are looking into fixing it. The budget process is being started and the air conditioning has been repaired.

**Action on Vouchers:** A motion was made to approve the Vouchers as presented; by Supervisor Braithwaite, 2<sup>nd</sup> by Supervisor Zingshiem, Roll Call Vote; motion carried 5-0.

**Action on Marshall Scholarship Foundation – Mad Dash Refund:** A motion to refund the \$500 deposit was made by Supervisor Hellenbrand, 2<sup>nd</sup> by Supervisor Ward; motion carried 5-0.

**Action on Treasurer/Clerk Audit for 1<sup>st</sup> Half of 2019:** Motion to approve the January through June 2019 audit report was made by Supervisor Zingshiem, 2<sup>nd</sup> by Supervisor Hellenbrand, motion carried with a Roll Call Vote, 5-0.

## **PRESENTATIONS:**

**ATV/UTV Ordinance Presentation – Hubbleton Quad Runners Club:** Randy Soldner and Jim Hellenbrand presented the Board with information on UTV/ATV use on town roads. They handed out written information and ordinances from nearby townships, that have adopted ordinances for ATV/UTV use on town and village roads. Chairman Weinberger stated this was too early to decide on this type of ordinance, since this was the first time on the agenda. He also stated the board should take their time going over the information and it could be discussed again at another time.

## **OLD BUSINESS:**

**Discuss/Action on Appointing Comprehensive Plan Update Steering Committee:** Motion to table to see if appointment is needed for individuals who signed up, the Planning Commission and the Town Board by Supervisor Ward, 2<sup>nd</sup> by Supervisor Braithwaite, motion carried 5-0.



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**Discuss/Action on 5536 Missouri Road Status, Future Plans and Salt Storage:** Chairman Weinberger and Patrolman Hellenbrand gave updates on the Missouri Rd property. The patrolmen have been cleaning up and clearing out junk, brush, old tires and mowing. Patrolman Olson will be checking with farmers and others, that may be interested in the old tires. Motion to approve Dunnheisen driveway construction, not to exceed \$2,000.00, Town to provide gravel, by Chairman Weinberger, 2<sup>nd</sup> by Supervisor Hellenbrand, motion carried 5-0. Motion to approve bid with Buss Electric for electrical work, not to exceed \$2,500.00, by Chairman Weinberger, 2<sup>nd</sup> by Supervisor Hellenbrand, motion carried 5-0. Motion to approve Lakeside Construction contract with modification, not to exceed \$23,000.00, by Chairman Weinberger, 2<sup>nd</sup> by supervisor Hellenbrand, Roll Call Vote, motion carried 5-0.

**Discuss/Action on Establishing an ATV/UTV Ordinance for the Town:** No action taken.

**Discuss/Action on Paul & Deanna Maly Rezone Approval:** Motion to approve by Supervisor Ward, 2<sup>nd</sup> by Supervisor Hellenbrand, motion carried 5-0.

**Discuss/Action on Joyce Knapton Rezone Approval:** Motion to approve, with Medina Animal Restrictions, by Supervisor Ward, 2<sup>nd</sup> by Supervisor Hellenbrand, motion carried 5-0.

**Discuss/Action on Brent & Nick Brattlie Rezone Approval:** Motion to approve, with Medina Animal Restrictions, by Supervisor Hellenbrand, 2<sup>nd</sup> by Supervisor Zingshiem, motion carried 5-0.

**Discuss/Action on Wisconsin Electric Rezone Approval:** During discussion, Ron Jacobson stated, he disagrees with the total density units, reported by Dane County Planning and Development. Jacobson stated, the density units as of 1981, were 103 acres; which did not include the Klecker property. As this did not affect the decision of the rezone; motion to approve updating the zoning, by Supervisor Zingshiem, 2<sup>nd</sup> by Supervisor Braithwaite, motion carried 5-0.

**Discuss/Action on Mary Olson Driveway Application Approval:** Motion to approve by Supervisor Hellenbrand, 2<sup>nd</sup> by Supervisor Ward, motion carried 5-0.

**Discuss/Action on Dane County Parks Driveway Application Approval:** Motion to approve with modification from 20 feet wide proposed driveway to a minimum of 24 feet wide apron and to include a minimum 26-foot culvert, by Supervisor Ward, 2<sup>nd</sup> by Supervisor Hellenbrand, motion carried, 5-0.

**Discuss/Action on Building Permit Ordinance Amendment to include Electrical:** No action taken.

**Discuss/Action on Approving Policy for the MFD-DOT Grant Reimbursement Program:** Clerk Jordan will develop a policy for the program. Motion to enter into the DOT Grant Reimbursement Program with the MFD, by Chairman Weinberger, 2<sup>nd</sup> by Supervisor Braithwaite, motion carried 5-0.

**Discuss/Action on Operator License – Barrel Inn:** Motion to approve an operator's license for the Barrell Inn, by Supervisor Ward, 2<sup>nd</sup> by Supervisor Hellenbrand, motion carried 5-0.



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**OTHER BUSINESS:**

**Set Dates for 2020 Budget Workshops:** The following dates are tentatively set for the 2020 Budget Workshop meeting: Sept 25, Oct 2, Oct 9 and Oct 16; with one or two of the meetings being switched to a regular Board meeting, to allow for the EMS/MFD/PSB District meeting.

**ADJOURNMENT:** Motion to Adjourn at 9:06 PM by Supervisor Hellenbrand, 2<sup>nd</sup> by Supervisor Ward, motion carried 5-0.