



634 State Road 19 PO Box 37, Marshall, WI 53559
www.townofmedina.org

Monthly Meeting of the Town of Medina Board of Supervisors Wednesday July 10, 2019 Town of Medina Hall/Garage

The meeting was called to order at 6 PM by Supervisor John Ward

Present were Supervisors Sue Zingshiem, John Hellenbrand, Phillip Braithwaite, John Ward, Clerk Tammy Jordan and Treasurer Lea Braithwaite. Chairman Todd Weinberger arrived at 7:06 PM. Also present were Patrolman Jim Hellenbrand, Paul Maly and Dee Maly.

Meeting was posted Wednesday July 3, 2019 at the Town Hall/ Garage and on townofmedina.org. (Amended July 8, 2019)

ADMINISTRATIVE:

Action on Approval of Minutes from June 12, 2019: Motion to Approve by Supervisor Braithwaite, 2nd by Supervisor Zingshiem, motion carried 4-0.

Action on Approval of Minutes from June 26, 2019: Motion to Approve by Supervisor Braithwaite, 2nd by Supervisor Zingshiem, motion carried 4-0.

Clerk's Report & Updates: Clerk Jordan presented a written report (See Attachment).

Correspondence: Supervisor Zingshiem shared a letter from former Clerk, Jean Johnson, with questions about the property purchase at 5536 Missouri Road. Supervisor Zingshiem will respond to the letter.

Treasurer's Report: Treasurer Braithwaite stated June income of \$4,220.58 that included \$1,452.29 in Dumpster Collections and Punch Cards and \$382.64 in Interest.

Highway Report: Patrolman Hellenbrand submitted a written report, that included: mowing roadsides, greasing mower and sharpening blades, boom mowing, picked up signs from Decker, picked up slick sock from CFM for the berm, cleared sandbags from behind garage/town hall, removed a tree that was down on Missouri Rd, the sign at the corner of Missouri Rd and Box Elder was stolen, mowed at the Missouri Rd Property.

EMS-Fire Report: Supervisor Hellenbrand reported that the Air Conditioning is being replaced at the Public Safety Building. They are going to be hiring a new full time EMT/FD employee. They are also looking into staffing needs for the Luke Bryan concert in September.

Action on Vouchers: A motion was made to approve the Vouchers as presented; by Supervisor Braithwaite, 2nd by Supervisor Hellenbrand, Roll Call Vote; motion carried 4-0, Chairman Weinberger was absent for the vote.



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Public Appearances: Paul Maly presented the Board with his plans for rezoning his property into 2 parcels. He explained that he will have a joint driveway the Walker property. The joint driveway will have an Ag driveway with it.

PRESENTATIONS: NONE

OLD BUSINESS:

Discuss/Action on 5536 Missouri Road Status Update: Clerk Jordan stated that the Phase I Environmental Study has been scheduled. The future of the property at 5536 Missouri Rd was discussed; should it be split off? Sold? The Salt Shed was also discussed; should the cement floor be lowered? Replace the beam? Lifting building? Lakeside Construction will be contacted about possible options. The need for estimates for a gravel drive with a turnaround and wider apron on the driveway, was also discussed. No action was taken.

Discuss/Action on Financing Option Choices from Bank of Deerfield: A motion to approve an amortized schedule of approximately \$25,000/year payment, made on a monthly basis at a rate of 2.75%, was made by Supervisor Ward, 2nd by Supervisor Hellenbrand; Roll Call Vote 4-0, motion carried, Chairman Weinberger was absent for the vote.

NEW BUSINESS:

Discuss/Action on MFD State Trunk Highway Fire Call Claim Program (Policy?): Supervisor Hellenbrand stated we need more information. No action was taken.

Discuss/Action on Operator License – Barrel Inn: Motion to approve an Operator’s License for Justine Hilbe; made by Supervisor Hellenbrand, 2nd by Chairman Weinberger, motion carried, 5-0.

Discuss/Action on Approving Board Compensation Schedule: Motion to begin using the new quarterly Town of Medina Compensation/Reimbursement Form as presented; by Supervisor Zingshiem, 2nd by Chairman Weinberger, Roll Call Vote, motion carried 5-0.

A motion to Convene into Closed Session per Wisconsin Statute §19.85(1)(e), which is for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds or conducting other specified public business, with tonight’s session topic being (PURCHASE/SALE OF TOWN PROPERTY) and for the purpose of considering employment, promotion, compensation or performance evaluation of any public employee over which the governmental body has jurisdiction or exercises. (ASSISTANT PATROLMAN JOB OPENING), was made by Supervisor Ward, 2nd by Chairman Weinberger; Roll Call Vote, 5-0 motion carried. Closed session began at 7:29 PM.



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A motion to Reconvene to Open Session per Wisconsin Statutes §19.85(2), was made by Chairman Weinberger, 2nd by Supervisor Ward; Roll Call Vote: 5-0 motion carried. Open Session reconvened at 9:04 PM.

Action from Closed Session: Motion to offer full time Assistant Patrolman Position to Duane Olson, was made by Chairman Weinberger, 2nd by Supervisor Ward, motion carried 5-0.

OTHER BUSINESS

Identify Items for Future Meetings: Future Road Projects for State Assistance of \$100,000 per project. 2% Levy Increase in the Fall. Comprehensive Plan Update Meeting will be on July 24, 2019.

ADJOURNMENT: Motion to adjourn by Supervisor Hellenbrand at 9:25 PM, 2nd by Supervisor Ward, motion carried 5-0.

Respectfully submitted by Clerk Tammy Jordan, August 6, 2019