



634 State Road 19 PO Box 37, Marshall, WI 53559  
[www.townofmedina.org](http://www.townofmedina.org)

Special Meeting of the Town Board Supervisors

**Wednesday June 26, 2019**

Town of Medina Hall/ Garage

The meeting was called to order at 6:00 PM by Supervisor John Ward

Present were Supervisors Phillip Braithwaite, John Ward, John Hellenbrand and Sue Zingshiem and Clerk Tammy Jordan. Also present were Patrolman Jim Hellenbrand, Chris O'Brien (The Courier) and Collin Jacobson (Scott Construction). Chairman Todd Weinberger and Treasurer Leaota Braithwaite were absent.

Pledge of Allegiance was recited.

The Meeting Agenda was posted Friday June 21, 2019 and an Amended Agenda on Monday June 24, 2019 at Town Hall/Garage & [townofmedina.org](http://townofmedina.org)

There were no Public Appearances

Correspondence since the last meeting was shared

There were no Presentations

**OLD BUSINESS:** Additional Road work on East Medina was discussed by the Board. Motion to approve a section from Tower Line to the road repair from an earlier contract at an estimated \$12,910 and from the road repair to Jacob's Road at an estimated \$19,544 from Scott Construction, was made by Supervisor Zingshiem, 2<sup>nd</sup> by Supervisor Hellenbrand; Roll Call Vote 4-0, Chairman Weinberger Absent, Motion carried.

**NEW BUSINESS:**

Discuss/Action on Retail Liquor Licenses and Operator's Licenses:

Motion to approve "The Dock" Retail License by Supervisor Zingshiem, 2<sup>nd</sup> by Supervisor Hellenbrand, motion carried 4-0. Motion to approve 4 Operator's Licenses from "The Dock" by Supervisor Zingshiem, 2<sup>nd</sup> by Supervisor Hellenbrand, motion carried 4-0. Motion to approve "The Barrel Inn" Retail License by Supervisor Zingshiem, 2<sup>nd</sup> by Supervisor Hellenbrand, motion carried 4-0. Motion to approve 4 Operator Licenses from "The Barrel Inn" by Supervisor Zingshiem, 2<sup>nd</sup> by Supervisor Hellenbrand, motion carried 4-0.

Discuss/Action on Employee TASC Payout for Mike Schlimgen was discussed by the Board. Motion to approve payout now with sick time correction from paycheck was made by Supervisor Zingshiem, 2<sup>nd</sup> by Supervisor Braithwaite, Roll Call Vote; Chairman Weinberger Absent, motion carried 4-0.

Discuss/Action on Hiring Process/Timeline for Assistant Patrolman Position was discussed. It was decided that Interviews would begin on Tuesday July 9, 2019 starting at 5 pm at 30-minute intervals. It was also decided that Supervisors Zingshiem and Hellenbrand, Clerk Jordan and Patrolman Hellenbrand would be conducting the interviews.



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Discuss/Action on Blanket Rezone from Dane County Planning and Development was discussed. Motion for preliminary approval for the Blanket Rezone pending verification of the parcel list by the Town Clerk was made by Supervisor Braithwaite, 2<sup>nd</sup> by Supervisor Zingshiem, Roll Call vote 4-0, Chairman Weinberger Absent, motion carried.

Discuss/Action on Financing Options for the purchase of the property at 5536 Missouri Road were discussed. Clerk Jordan presented options from the Board of Commission of Public Land, Bank of Deerfield and Farmer's & Merchant's Bank. Motion to go with Bank of Deerfield made by Supervisor Zingshiem, 2<sup>nd</sup> by Supervisor Hellenbrand, Roll Call Vote 4-0, Chairman Weinberger Absent, motion carried.

Discuss/Action on the Comprehensive Plan Update with Pam Andros, Dane County Planning and Development. Pam Andros presented an Estimated Cost Sheet and a Plan Update Timeline sheet to the Board. The next step would be to have Dane County do the mapping and start setting up Survey's for the Township. Andros explained that currently, the Town of Medina has only 2 land use districts; Agricultural Preservation and Housing. Andros explained; after the survey is complete and tabulated, the Town Board would need to set Policy. Motion to contract with Dane County Planning & Development to update the Town of Medina's Comprehensive Land Use Plan by Supervisor Braithwaite, 2<sup>nd</sup> by Supervisor Hellenbrand, motion carried 4-0.

Motion by Supervisor Ward, to go into Closed Session to discuss the Assistant Patrolman Position, 2<sup>nd</sup> by Supervisor Zingshiem, Roll Call Vote 4-0, Chairman Weinberger Absent, motion carried. Went into Closed Session at 8:17 pm.

Motion to Reconvene into Open Session by Supervisor Hellenbrand, 2<sup>nd</sup> by Supervisor Ward, Roll Call Vote 4-0, Chairman Weinberger Absent, motion carried.

Action from Closed Session: Motion to set wage range for Assistant Patrolman Position at \$17.50 to \$21.00 per hour was made by Supervisor Hellenbrand, 2<sup>nd</sup> by Supervisor Zingshiem, Roll Call Vote 4-0, Chairman Weinberger Absent, motion carried.

**Items Identified for Future Meetings:** Meeting with Pam Andros on Wednesday July 24, 2019 at 6 pm for the Comprehensive Land Use Plan. It was decided that the Planning Commission members should be at the meeting, as well. The results from the Phase I Environmental Study would also be on the agenda for July 24, as well as, the Board Compensation Schedule, the EMS/FD Ordinance, Interview Results for the Assistant Patrolman Position and the Discontinuance of Town Roads.

**ADJOURNMENT:** Motion to adjourn by Supervisor Hellenbrand at 9:13 pm, 2<sup>nd</sup> by Supervisor Braithwaite, motion carried 4-0.

**Respectfully submitted by Clerk Tammy Jordan, July 1, 2019.**