



634 State Road 19 PO Box 37, Marshall, WI 53559
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Monthly Meeting of the Town of Medina Board of Supervisors Wednesday June 12, 2019 Town of Medina Hall/Garage

The meeting was called to order at 6 PM by Chairman Todd Weinberger

Present were Chairman Weinberger, Supervisors Sue Zingshiem, John Hellenbrand, Phillip Braithwaite, John Ward, Clerk Tammy Jordan, Treasurer Lea Braithwaite was absent. Also, present were Patrolman Jim Hellenbrand, Mike Truskowski, Vickie Frandle, Sam Anderson, Andrew Kirch, Shannan Shade, Kendall Bruner & Andrea Schneeberger (Brass Tacks), Todd Patton (Scott Construction) and Cathy Kozlowicz (The Courier).

The Pledge of Allegiance was recited.

Meeting was posted Thursday June 6, 2019 at the Town Hall/ Garage and on townofmedina.org.

ADMINISTRATIVE:

Action on Approval of Minutes from April 3, 2019: Motion to Approve by Chairman Weinberger, 2nd by Supervisor Hellenbrand, motion carried 5-0.

Action on Approval of Minutes from April 10, 2019: Motion to Approve by Supervisor Hellenbrand, 2nd by Supervisor Ward, motion carried 5-0.

Action on Approval of Minutes from April 16, 2019: Motion to Approve with correction by Chairman Weinberger, 2nd by Supervisor Zingshiem, motion carried 5-0.

Action on Approval of Minutes from May 1, 2019: Motion to Approve by Supervisor Zingshiem, 2nd by Supervisor Hellenbrand, motion carried 5-0.

Action on Approval of Minutes from May 15, 2019: Motion to Approve by Chairman Weinberger, 2nd by Supervisor Braithwaite, motion carried 4-0. Abstain by Supervisor Hellenbrand.

Action on Approval of Minutes from June 5, 2019: Motion to Approve by Supervisor Hellenbrand, 2nd by Chairman Weinberger, motion carried 5-0.

Clerk's Report & Updates and State of the Town Finances (Budget Update): Clerk Jordan presented an updated version of the 2019 working Budget which included \$1,990,861.01 in Income, which included: Taxes, Credits & Settlements \$1,915,795.48, Town Tax Revenues \$5,003.63, Intergovernmental Revenue \$53,337.25, License & Permits \$8,021.71, Public Charges for Service \$4,979.60 and Misc. Revenue \$3,723.34.



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Expenses were \$348,970.43, which included: \$66,468.54 General Government, \$79,055.95 Public Safety, Public Works \$225,592.68, Health & Human Services \$6,700.00, Conservation & Development \$158.04 and Other Financing Uses \$6,995.22.

Correspondence: Chairman Weinberger presented the written resignation of Assistant Patrolman, Mike Schlimgen. His last day will be June 19, 2019. Chairman Weinberger also spoke with Garth Merrick regarding the Offer to Purchase 5536 Missouri Road. Mr. Merrick has sent the Offer to his Attorney for review. Clerk Jordan spoke with the Merrick Foundation Attorney regarding the Offer to Purchase; a few revisions will need to be made. Revisions will include the current Land Lease, the Real Estate Condition Report and other minor revisions.

Treasurer's Report: Clerk Jordan presented the income report in Treasurer Braithwaite's absence; showing income of \$11,178.68 that included \$2,924.44 Personal Property Aid, \$3,695.68 Recycling Grant, \$1,427.55 Dumpster Collections and \$430.86 in Interest.

Highway Report: Patrolman Hellenbrand submitted a written report, that included: patching roads, shouldering roads, marked Canal Rd and E Medina Rd's for Road Bids, got Culvert prices for W Medina Bridge Aid Application, picked up 2013 IHC from repairs at Lakeside IHC, grade and gravel Berlin Rd and Henning Dr, closed and opened Berlin Rd due to flooding and then graded again, did Boom Mowing, started roadside mowing, mowed at Town Hall/Garage and Deansville Cemetery and Culvert installed on Berlin Rd.

EMS-Fire Report: Supervisor Hellenbrand reported that the water fountain at the Public Safety Building is broken and they just got rid of it, instead of replacing. The EMS is doing a 6-month trial with Deer-Grove EMS for back up service. Possibly receiving a Response Vehicle from Enbridge. They are also keeping an eye on volunteer hours; to not go over the limit. The Fire Dept. lost 4 daytime Fire Fighters due to availability. The Fire Dept. is working on a Grant for new Radios.

Action on Vouchers: A motion was made to approve the Vouchers as presented by Supervisor Ward, 2nd by Supervisor Zingshiem, Roll Call Vote; motion carried 5-0.

Public Appearances: Andrea Schneeberger & Kendall Brunner, Brass Tacks Resale spoke to the Board about their search for a new location for their business. They would like to relocate within the next year. They are an event-based retailer that focuses on revived furniture and handcrafted goods. They host a bi-yearly event in the Spring and Fall; in which they host 75-100 local handcrafted, vintage and lifestyle good vendors. They currently have 1300-1500 customers from Wisconsin/Illinois/Iowa and hoping to double their numbers. They are looking for approximately 7 to 10 acres that could have buildings on it or just land. Their budget is currently \$300,000 to



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\$500,000 depending on the property. They asked the Board to keep them in mind if they hear of any property for sale in the township.

Mike Truskowski – Pre-Sale Query of a re-zone: Mr. Truskowski would like to re-zone a 1-acre parcel of land from Agricultural to Residential. He currently has 2 acres and is planning on purchasing 1 acre from his neighbor. The Board informed him he would need to have a preliminary survey 1st and that the re-zone would need to go through the Town of Medina and Dane County Zoning.

PRESENTATIONS: NONE

OLD BUSINESS: NONE

NEW BUSINESS:

Discuss/Action on Joining/Paying Membership Dues to Dane County Towns Association: After discussion; which included the cost of \$1,646.00 in Dues, Supervisor Ward made a motion to Forego joining the Dane County Towns Association at this time, 2nd by Supervisor Hellenbrand, motion carried 5-0.

Discuss/Action on Darcy Mullins Re-zone: Motion to approve Darcy Mullins Re-zone; based on the Planning Commission's recommendation to approve by Chairman Weinberger, 2nd by Supervisor Ward, motion carried 5-0.

Discuss/Action on Richard Frandle Re-zone: Motion to approve Richard Frandle Re-zone; based on the Planning Commission's recommendation to approve by Supervisor Ward, 2nd by Supervisor Hellenbrand, motion carried 5-0.

Discuss/Action on Job Posting for Town Patrolman Opening: The Board took no action.

Discuss/Action on Financing Options for 5536 Missouri Road Property: Clerk Jordan will research the State Land Trust Fund and other Financial Institutions. The Board took no action.

Discuss/Action on Extra Road Work: Chairman Weinberger, Patrolman Hellenbrand and Todd Patton, from Scott Construction looked at E Medina Rd. Mr. Patton recommended other options; such as, Double chip seal the patch and patch from Tower Line Rd to Jacob Rd, Scratch and Seal then chip seal, 1 inch with wedge then chip seal and he suggested chip sealing one year and wedge the next. Motion to Table by Chairman Weinberger, 2nd by Supervisor Ward, motion carried 5-0.

OTHER BUSINESS

Identify Items for Future Meetings: Update Personnel Policy Handbook – Priority, Rates for Loans for the purchase of the property at 5536 Missouri Rd, the pay-out for the TASC program, Driveway Abandonment –



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Ferris Dr, Apartment in Deansville – Use Housing Ordinance, June 26, 2019 meeting for Liquor Licenses/Operator’s Licenses and Comprehensive Plan Update Presentation with Pam Andros (Dane County Zoning).

ADJOURNMENT: Motion to adjourn by Supervisor Ward at 8:03 PM, 2nd by Supervisor Hellenbrand, motion carried 5-0.

Respectfully submitted by Clerk Tammy Jordan, June 18, 2019

DRAFT