



634 State Road 19 PO Box 37, Marshall, WI 53559
www.townofmedina.org

Monthly Meeting of the Town of Medina Board of Supervisors Wednesday May 1, 2019 Town of Medina Hall/Garage

The meeting was called to order at 6 PM by Chairman Todd Weinberger

Present were Chairman Weinberger, Supervisors Sue Zingshiem, John Hellenbrand, Phillip Braithwaite, John Ward, Treasurer Lea Braithwaite and Clerk Tammy Jordan. Also, present were Patrolman Jim Hellenbrand, Brian Henning, Kim Kohler, Donovan Smith and Chris O'Brien (The Courier)

The Pledge of Allegiance was recited.

Meeting was posted Thursday April 25, 2019 at the Town Hall/ Garage and on townofmedina.org.
Amended posted Friday April 26, 2019

ADMINISTRATIVE:

Action on Approval of Minutes from April 3, 2019: Motion to Table by Supervisor Hellenbrand, 2nd by Chairman Weinberger, motion carried 5-0.

Clerk's Report & Updates: Clerk Jordan reported she has posted and published The Board of Review and Open Book and the Annual Meeting Notices. She has been working on preparing the 2018 Financial Statements. Jordan also reported that the TASC program will not pro-rate the account established for the Clerk position and that she will need to set up a sub accounts to keep track of the funds in the Clerk's fund and the Patrolman's fund. The Recycling Report was filed for 2018 and the 1st quarter payroll has been completed.

Treasurer's Report: Treasurer Braithwaite presented the income report showing income of \$49540.35 that included Road Aid and 2 Lottery Credit Payments and \$1545.85 in Dumpster Collection.

Highway Report: Patrolman Hellenbrand submitted a written report, that included: had E Medina closed which they hauled in gravel and graded then opened E Medina Rd. Put loose gravel signs up. Tires were found dumped on W Medina, cleaned up around Dumpsters that were over-flowing. Culvert rusted out on Berlin Rd, filled with gravel. Tree down on Raygen Rd. Received the last of the Salt. Took weight limit signs down. Received Cold Patch delivery and started patching potholes. Did Boom mowing. Put battery in Roller. Changed Oil and greased 2017 Ford. Changed Fuel Filter in the 2012 IHC, which didn't help the leak. Had to take 2017 Ford to Lakeside International for repairs. Laid gravel on Sherman Rd from Missouri to Hwy 73, on both sides. Lakeside's 1st estimate was \$7000. Second estimate is \$10,364 plus \$395 for the Tow bill. Chairman Weinberger stated he



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told Patrolman Hellenbrand to get it repaired. Weinberger also said we need to check if the town has a policy or they need one for this expensive of a repair.

EMS-Fire Report: Supervisor Hellenbrand reported that the EMS is looking into a new Billing Company. The EMS ended up refunding \$6000 from the current billing company. They are also looking into Grant money for new radios.

Action on Vouchers: A motion was made to approve the Vouchers as presented by Supervisor Braithwaite, 2nd by Supervisor Hellenbrand, motion carried 5-0.

Public Appearances: Brian Henning addressed the Board with his interest in sub-dividing his property. He wanted to inquire about the process of a parallel split. Supervisor Braithwaite stated he needed to apply for re-zoning with Dane County to see if there is a density study. He will also need to fill out a Driveway Application for the Town. The Planning Commission is planning on having him on their May Agenda. Henning wanted to give the Board a heads up on what he was planning on doing.

Kim Kohler asked if 1124 or 1126 Berlin Rd had a building permit. Chairman Weinberger stated he would touch base with Building Inspector, Steve Rewey, to inquire about this.

PRESENTATIONS: NONE

OLD BUSINESS:

Discuss Budget Resolution for Tractor Financing: Tabled

NEW BUSINESS:

Discuss/Action on 2019 Monthly Meeting Date Changes July 3, Sept 4 & Oct 2: Motion to move monthly meeting to 2nd Wednesday of the month for the remainder of 2019 by Chairman Weinberger, 2nd by Supervisor Braithwaite, motion carried 5-0.

Action on Quarter 1 Clerk/Treasurer Audit: Motion to Table until May 15 meeting by Chairman Weinberger, 2nd by Supervisor Ward, motion carried 5-0.

Discuss/Action on Marshall Scholarship Foundation Permit for Mad Dash: Motion to approve Mad Dash Permit by Supervisor Hellenbrand, 2nd by Supervisor Zingshiem, motion carried 5-0.

Discuss/Action on Planning Commission Appointments 2019-2020: Motion to approve appointments of Phillip Braithwaite and Mike Haag for the Planning Commission by Supervisor Hellenbrand, 2nd by Supervisor Ward, motion carried 5-0.



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Discuss/Action on Unlimited Animal Units Zoning Code: Supervisor Braithwaite stated there may be new zoning from Dane County, Medina is already restricted. Motion to advise Dane County that no amendment to the new zoning ordinance is necessary to address unlimited animal units in the Town of Medina, by Supervisor Braithwaite, 2nd by Supervisor Hellenbrand, motion carried 5-0.

Discuss/Action on Identifying Road Work Needed/Road Bids: Three roads were discussed; E Medina, Canal Rd and Berlin Rd Culvert. Patrolman Hellenbrand took measurements of all 3 roads where repair would be needed.

Motion was made by Supervisor Hellenbrand at 8:02 PM to Convene into Closed Session per Wisconsin Statute §19.85(1)(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds or conducting other specified public business, whenever competitive or bargaining reasons require a closed session to discuss Future Facilities, 2nd by Supervisor Ward, Roll Call Vote, motion passed 5-0.

Motion by Supervisor Hellenbrand at 9:04 PM to Reconvene to Open Session per Wisconsin Statutes: §19.85(2), 2nd by Supervisor Braithwaite, Roll Call Vote, motion carried 5-0.

Action from Closed Session: No Action Taken

OTHER BUSINESS

Identify Items for Future Meetings: Keller & Assoc – Community Engagement & Financing, Road Bids, Garbage

ADJOURNMENT: Motion to adjourn by Supervisor Hellenbrand at 9:13pm, 2nd by Supervisor Ward, motion carried 5-0.

Respectfully submitted by Clerk Tammy Jordan, May 21, 2019



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