



634 State Road 19 PO Box 37, Marshall, WI 53559

www.townofmedina.org

Special Meeting of the Town Board Supervisors

Wednesday April 10, 2019

Town of Medina Hall/ Garage

The meeting was called to order at 6:00 PM by Chairman Todd Weinberger.

Present were Chairman Todd Weinberger, Supervisors Phillip Braithwaite, John Hellenbrand, John Ward and Sue Zingshiem, Clerk Tammy Jordan. Also present were Patrolman Jim Hellenbrand, Diane Graff (The Courier), Devin Flannigan (Keller & Assoc), John Schuepbach, Tara Gibbons, Chris Campbell, Adam Ruechel, Scott Michalak, Ryan L Frey and Jason Pitzer.

Pledge of Allegiance was recited.

Meeting was posted Friday April 5, 2019 at the Town Hall/Garage and on townofmedina.org.

ADMINISTRATIVE:

Public Appearances:

NONE

Approval of Vouchers: Motion by Supervisor Ward to approve vouchers as presented, 2nd by Supervisor Hellenbrand, Motion carried 5-0.

PRESENTATIONS:

Keller & Assoc, Devin Flannigan – Facility Needs Report: Devin gave a recap of the Architect meeting with the employees. He explained; this is an interpretation and is a developing process. Devin went room by room explaining the needs assessment. Chairman Weinberger asked when the Board become involved. Devin explained that the process usually starts with the employees, as they work in the current facility. After that process, then the Board becomes involved making the decisions. Devin will attend the Annual Meeting of Electors on Tue May 16 at 7 pm.

OLD BUSINESS:

Discussion on Weight Limits – Follow Up: Patrolman Hellenbrand stated that the weight limit signs could possibly come down by April 17. He also mentioned he spoke with Dunnheisen about cleaning ditches and building a berm behind the Town Hall/Garage.

Discuss/Action on Final Copy Clerk Job Description: This was Tabled until April 15 at the Special Meeting.

Discuss/Action on 2018 Financial Reports: This was Tabled to a later date.

NEW BUSINESS:

NONE

Motion was made by Chairman Weinberger at 6:59 PM to Convene into Closed Session per Wisconsin Statute §19.85(1)(e) for the purpose of deliberating or negotiating the purchasing of



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public properties, the investing of public funds or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, 2nd by Supervisor Hellenbrand, Roll Call Vote, motion passed 5-0.

Motion by Chairman Weinberger at 9:00 PM to Reconvene to Open Session per Wisconsin Statutes: §19.85(2), 2nd by Supervisor Hellenbrand, Roll Call Vote, motion carried 5-0.

Action from Closed Session: No Action Taken

OTHER BUSINESS:

Identify Items for Future Meetings:

Dunnheisen Quote for building a Berm, Clerk Job Description, Clerk Job Offer.

ADJOURNMENT: Motion was made by Supervisor Hellenbrand at 9:53 PM to adjourn, 2nd by Supervisor Ward; Majority vote passed.

Respectfully submitted May 21, 2019 by Clerk Tammy Jordan