



634 State Road 19 PO Box 37, Marshall, WI 53559
www.townofmedina.org

**Monthly Meeting of the Town of Medina Board of Supervisors
April 3, 2019 Town of Medina Hall/Garage**

The meeting was called to order at 6:00 PM by Chairman Weinberger.

Board Members Present were Chairman Todd Weinberger, Supervisors Sue Zingshiem, John Hellenbrand, John Ward and Phillip Braithwaite. Also present were Treasurer Lea Braithwaite, Clerk Tammy Jordan, Patrolman Jim Hellenbrand, Cathy Kozlowicz (The Courier), Bob Strasburg, Gerard and Kelly Rabe and Keith Reamer.

The Pledge of Allegiance was recited.

Meeting was posted Friday March 29, 2019 at the Town Hall/Garage and on townofmedina.org.

ADMINISTRATIVE:

Approval of Previous Minutes: Motion by Supervisor Hellenbrand to approve the minutes from February 20, 2019 as presented 2nd by Supervisor Zingshiem. Motion carried 5-0.

Motion by Supervisor Hellenbrand to approve the minutes from March 6, 2019 as presented 2nd by Supervisor Ward. Motion carried 5-0.

Motion by Supervisor Hellenbrand to approve the minutes from March 20, 2019 as presented 2nd by Supervisor Braithwaite. Motion carried 5-0.

Clerk's Report: Clerk Jordan prepared a written report which included: Filing self-certification for 2% Fire dues, composing Resolution adopting Dane County Zoning Ordinance, Registering for classes at the Clerk's Institute. Also included: Election preparation, WisVote Training, 2018 Financial Statements, Meeting with Keller & Assoc. for Needs Assessment, Toured Union Town Hall, Scheduled Open Book and Board of Review and worked with FEMA representative on Damage Report for August 2018 Flooding.

Treasurer's Report: Treasurer Braithwaite presented the income report showing income of \$4,501.59 for March 2019, which included 2 months of Dumpster collection and Building Permits.

Highway Report: Patrolman Hellenbrand submitted a written report, that included: Plowing Snow, sand and salt were delivered, Flooding on Box Elder Rd, Canal Rd, Missouri Rd and Berlin Rd. Closed Box Elder Rd and Berlin Rd for the flooding. Cleaned out and sand bagged for potential flooding at Town Hall. Took sandbagger back and got sandbags from Rural Masonry. Did Boom mowing on Box Elder Rd. Posted roads for 10 Ton Weight Limit. Road damage on Canal Rd, Sherman Rd, and E Medina Rd. Closed E Medina Rd, but cars kept driving through and around



634 State Road 19 PO Box 37, Marshall, WI 53559
www.townofmedina.org

barricade, barricades were then found in ditch. Tree down on Jacob's Rd. Toured Town of Union Town Hall. Village of Marshall wants to rent Roller. Chairman Weinberger said Village could borrow at no charge; if they break it, they fix it. Received estimate from Snyder's Excavating for building a berm. Chairman Weinberger asked for an estimate of just getting the dirt.

EMS-Fire Report: Reports were emailed to the Board, Supervisor Hellenbrand stated they have started replacing the lights with LED's and are painting.

Public Appearances: Gerard Rabe on Langer Rd said he does not have a business at his residence, it is just a hobby to collect classic cars. Rabe talked to Building Inspector, Steve Rewey, about building a pole shed. Rabe will also talk to Dane County about zoning. Chairman Weinberger told him to follow up with zoning.

Keith Reamer on Schenk Rd drives a Semi, he had questions about the 10-ton weight limit. Reamer brought a weight slip with the weight of his Semi from CAT scale. Chairman Weinberger stated; the Town has a 10-ton limit, not per axle. Could possibly discuss a 5-mile exemption.

Action on Vouchers: No Vouchers to act on.

OLD BUSINESS:

Discuss Employee Policy Handbook, to include Clerk Position: Chairman Weinberger discussed the Clerk Job Description and Per Diems for attending trainings, not for meeting attendance.

Discuss/Action on Dane County Estimate for Comprehensive Plan: Received an email from Pam Andros with estimates for Dane County to help update the Town of Medina's Comprehensive Plan. Clerk Jordan will follow up with an email to Pam Andros with questions about the different estimate amounts.

NEW BUSINESS:

Discuss/Action on Adoption of Records Destruction Schedule: A motion was made by Supervisor Ward to Adopt Resolution 2019-04, 2nd by Supervisor Braithwaite, motion carried 5-0.

Discuss/Action on New Commercial Electrical Rules/Taking Over Jurisdiction (Wi Dept of Safety): Tabled until April 10, 2019.



634 State Road 19 PO Box 37, Marshall, WI 53559
www.townofmedina.org

Discuss/Action on State Road Salt Contract: Motion by Chairman Weinberger to accept at 425-ton and 85-ton Reserve (20%), 2nd by Supervisor Hellenbrand, motion carried 5-0.

Motion by Chairman Weinberger to **Convene into Closed Session per Wisconsin Statute §19.85(1)(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, for Future Facilities,** and 2nd by Supervisor Ward. Motion passed unanimously. Convened to closed session at 8:15pm.

Reconvene to Open Session per Wisconsin Statutes §19.85(2). Reconvened from closed session at 9:10 pm. Motion passed unanimously.

Action from Closed Session: No action taken.

Correspondence:

No correspondence

Identify Items for Future Meeting:

Meeting date change, Snyder's Excavating, Comprehensive Plan, Electrical and Road Bids.

Motion to adjourn by Supervisor Hellenbrand, 2nd by Supervisor Ward, Motion carried 5-0, 9:23 pm.

Respectfully submitted by Clerk Tammy L Jordan May 20, 2019.