



634 State Road 19 PO Box 37, Marshall, WI 53559
www.townofmedina.org

Special Meeting of the Town Board Supervisors
Wednesday March 20, 2019
Town of Medina Hall/ Garage

The meeting was called to order at 6:00 PM by Chairman Todd Weinberger.

Present were Chairman Todd Weinberger, Supervisors Phillip Braithwaite, John Hellenbrand, John Ward and Sue Zingshiem, Clerk Tammy Jordan. Also present were Patrolman Jim Hellenbrand, Diane Graff (The Courier), Ron Jacobson and Tory Strauss (Madison Extinguisher Service).

Pledge of Allegiance was recited.

Meeting was posted Friday March 15, 2019 at the Town Hall/Garage and on townofmedina.org. Amended was posted Tuesday March 19, 2019.

ADMINISTRATIVE:

Public Appearances:

Tory Strauss from Madison Extinguisher Service presented a bio sheet and price list to the Board for the Town to consider using his services.

Update from Clerk on Upcoming Town Meetings and Events:

Clerk Jordan informed the Town Board of upcoming events and meetings; Clerk Jordan, the Patrolmen and Ron Jacobson will tour Union Town Hall on March 29, the Spring Election is April 2, the Monthly Board Meeting is April 3 and Clerk Jordan will be attending the WMCA District IV meeting on April 11.

Approval of Monthly Vouchers: Motion by Supervisor Hellenbrand to approve vouchers as presented, 2nd by Chairman Weinberger; Roll Call Vote: Supervisor Braithwaite yes, Supervisor Hellenbrand yes, Supervisor Ward yes, Supervisor Zingshiem yes, Chairman Weinberger yes, Motion carried 5-0.

OLD BUSINESS:

Discuss/Action on Adopting Dane County Zoning Ordinance:

A motion to approve adopting the Dane County Zoning Ordinance was made by Supervisor Zingshiem, 2nd by Supervisor Ward; Roll Call Vote: Supervisor Braithwaite yes, Supervisor Hellenbrand yes, Supervisor Ward yes, Supervisor Zingshiem yes, Chairman Weinberger yes, Motion carried 5-0.

Discuss/Action on Facility Needs Committee – Setting a Meeting Date & Adding any Additional Members:

Clerk Jordan, Patrolmen Hellenbrand and Schlimgen and Ron Jacobson met with Keller & Assoc. to discuss facility needs with the Devin Flannigan and an architect from Keller & Assoc. Ron Jacobson said, “we need a committee again”. Supervisor Braithwaite said, “we don’t necessarily need a committee, the



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Jacobson said, “we need a building committee and they will bring it to the Board”. Supervisor Braithwaite said he doesn’t care about the design of a building right now. He wants to know about a site Board needs to make the decisions”. Supervisor Ward said, “we need to ask the community for input”. and if it will work for our needs. Chairman Weinberger disagreed, they go hand in hand. Weinberger suggested the Board meet with Devin Flannigan on Wed April 10, 2019 at 6 pm. Weinberger also stated there is no immediate push for purchasing any land and he will speak with the Town of Vienna about their process. Clerk Jordan suggested the Board decide on a hierarchy for decision making. Past committee members toured the Town of Vienna and Town of Lodi. The Clerk and Patrolmen will tour Union Town Hall and take photos to show the Board.

NEW BUSINESS:

Discuss/Action on Roads Maintenance:

Patrolman Hellenbrand asked if the Town was cutting back on any roads. Hellenbrand reported there was damage on Canal Rd from Herman’s, Potholes everywhere. Chairman Todd Weinberger said that Feenstra has an estimate of \$45,295 to repair, which \$30,000 has been set aside. Weinberger thinks it will probably be more like \$60,000 to repair. Supervisor Ward asked if we were following the WISLR time line for roads. WISLR documents the road’s condition and rates them and the costs to repair. Chairman Weinberger mentioned several Towns carry bonds. He also mentioned we will most likely need to get bids for damaged areas on Canal, Plantz and E Medina. Patrolman Hellenbrand will put a list together of roads that need to be crack-filled, Canal Rd will need to be measured to decide what needs to be repaired. Hellenbrand will give different options for repairs; such as paving the above roads, by the meeting April 3, 2019.

Discuss/Action on Setting Meeting Dates and Times for:

- * **Town Board, With Keller & Assoc., to Tour Union Town Hall** – to be determined
- * **Keller & Assoc. to Present Needs Analysis (Mid-April)** – Wed April 10, 2019, 6 PM
- * **OPEN BOOK & BOR w/Assoc. Appraisers** – Open Book May 6, 2019 3 to 5 PM, BOR May 22, 2019 6 to 8 PM

Discuss Flood Response:

Chairman Weinberger attended the Village of Marshall Emergency Management Meeting, where is was discussed piggy backing with the Village. They also discussed how the recent flooding response was handled on March 14, 2019. They also talked about communication – DANECOM #2 is the Village of Marshall.

Motion was made by Supervisor Hellenbrand at 8:05 PM to Convene into Closed Session per Wisconsin Statute §19.85(1)(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, 2nd by Supervisor Ward, motion passed 5-0.

Motion by Supervisor Hellenbrand at 8:31PM to Reconvene to Open Session per Wisconsin Statutes: §19.85(2), 2nd by Supervisor Ward, motion carried 5-0.



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Action from Closed Session: No Action Taken

OTHER BUSINESS:

Identify Items for Future Meetings:

Finalize Personnel Policy for April 3, 2019 Agenda

ADJOURNMENT: Motion was made by Supervisor Hellenbrand at 8:38 PM to adjourn, 2nd by Supervisor Ward; Majority vote passed.

Respectfully submitted April 2, 2019 by Clerk Tammy Jordan