



634 State Road 19 PO Box 37, Marshall, WI 53559  
[www.townofmedina.org](http://www.townofmedina.org)

## **Monthly Meeting of the Town of Medina Board of Supervisors March 6, 2019 Town of Medina Hall/Garage**

The meeting was called to order at 6:00 PM by Chairman Weinberger.

Present were Supervisors Sue Zingshiem, John Hellenbrand, Phillip Braithwaite and Treasurer Lea Braithwaite. Clerk Tammy Jordan was absent. Also, present were Patrolman Jim Hellenbrand, Sam Anderson, Cathy Kozlowicz (The Courier) Deputy Lisa Krause-Hengst, DCSO and Bob Strasburg.

The Pledge of Allegiance was recited.

Meeting was posted Monday, March 4th, 2019 at the Town Hall/ Garage and on [townofmedina.org](http://townofmedina.org).

### **ADMINISTRATIVE:**

**Approval of Previous Minutes:** Motion by Supervisor Hellenbrand to approve the minutes from February 6<sup>th</sup>, 2019 as presented 2<sup>nd</sup> by Supervisor John Ward. Motion carried 5-0.

**Clerk's Report:** Clerk Jordan prepared a clerk's report for board members to review in her absence.

**Treasurer's Report:** Treasurer Braithwaite presented the income report showing income of \$213,142.69 for February 2019, which included tax collections, dog licenses, delinquent tax payment, permits, septic fees and interest. Treasurer Braithwaite reported 3 delinquent tax payments but expected payment for one and sending the other two to Stark for collections. Dumpsters and punch-cards were not included in the February income report but expect 2 deposits which will include the last of tax collections.

**Highway Report:** Patrolman Hellenbrand submitted a written report, that included: Berlin Road remains closed due to approximately 8 inches of ice. They continue to plow snow and winging back drifting snow in anticipation of a quick thaw. Continue to sand and salt the roads. The thawing continues to affect roads by flooding and freezing. Met with FEMA again to discuss damages from August, 2018 flooding. Fixed salter switches and wing brace for 2013 IH. Replaced boom filters in boom mower and fixed tool box door on 2006 IH. Patrolman Hellenbrand also provided updated fire extinguisher inspection prices.

**EMS-Fire Report:** Supervisor Hellenbrand stated nothing new to report except upcoming project of replacing lights in the PSB.



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**Facility Needs Committee Report: NONE**

**Public Appearances:** Community Deputy Krause-Hengst, DCSO presented the calls for service for the Town. She also discussed establishing a Marshall Area Resource Team, similar to one established in Stoughton. This Resource Team would focus on providing resources to Marshall area residents.

Bob Strasburg discussed several vehicles being brought to a residence on Langer Road. The board will follow up with concerns regarding operating a business out of a residence and the semis and large trucks delivering vehicles.

Superintendent Dan Grady, Marshall Schools appeared and thanked the board for allowing the school board to present the proposed referendum. He also clarified that \$875,000 was continuing and \$375,000 would sunset in 2022.

**OLD BUSINESS:**

**Discussion on FEMA update.**

Chairman Weinberger discussed the timeline of receiving any reimbursement from FEMA and possibly missing State Bridge aid. He will maintain contact with FEMA representative George.

**NEW BUSINESS:**

**Discussion on Administrative Planning including an Emergency Contact Sheet, Medina Emergency Plan and Board Emergency plan.**

Chairman Weinberger informed the board members he attended a Village of Marshall Emergency Planning meeting with Village officials. He presented copies of the Village Emergency Response plan. Discussion from board members was to consolidate a list of phone numbers, emergency management contact information and communication equipment. A draft Employee Emergency Contact form was discussed. It was agreed the draft form will be used initially to collect information for employees and board members needed during an emergency.

**Discussion on Town Board 2018 Goals Review and 2019 Goal setting:**

The board will consolidate/create a Table of Contents of existing Ordinances. 2019 goals included beginning the update of the Comprehensive Plan, determine whether to provide Health Care to employees; reviewing/revising the personnel policy; completing the driveway ordinance;



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identifying roads to abandon/discontinue; purchasing land for town facility relocation; “keep up with road maintenance and fix in a timely manner”; establishing a procedure for rezoning, alcohol licenses and fee schedule.

Motion by Chairman Weinberger to **Convene into Closed Session per Wisconsin Statute §19.85(1)(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, for Future Facilities,** and 2<sup>nd</sup> by Supervisor Ward. Motion passed unanimously. Convened to closed session at 8:07pm.

**Reconvene to Open Session per Wisconsin Statutes §19.85(2).** Reconvened from closed session at 8:44pm.

**Action from Closed Session**

No action taken.

**Correspondence:**

No correspondence

**Identify Items for Future Meeting:**

Facility Needs items.

**Motion to adjourn by Supervisor Ward, 2<sup>nd</sup> by Supervisor Braithwaite, Motion carried 5-0, 8:46pm PM.**

Respectfully submitted by Chairman Weinberger April 2<sup>nd</sup>, 2019.