



634 State Road 19 PO Box 37, Marshall, WI 53559  
www.townofmedina.org

Please visit [www.townofmedina.org](http://www.townofmedina.org)

## 2019 TOWN OF MEDINA INFORMATION SHEET

### TOWN BOARD CONTACTS

Chairman:	Todd Weinberger	608-220-4678	chair@townofmedina.org
Supervisors:	John Hellenbrand	920-988-9228	sup1@townofmedina.org
	Sue Zingshiem	608-655-3530	sup2@townofmedina.org
	John Ward	608-279-8950	sup3@townofmedina.org
	Phillip Braithwaite	608-655-3700	sup4@townofmedina.org
	Tammy Jordan	608-219-3556	<a href="mailto:clerk@townofmedina.org">clerk@townofmedina.org</a>
Appointed Clerk (Effective 4/16/2019)	Limited Office Hours are currently being established for 2019. Office hours will be posted online and at the Town Hall when they are established. Please watch for updates in the coming months.		
Treasurer	Leaota Braithwaite	608-655-3700	treasurer@townofmedina.org
Patrolman	Jim Hellenbrand	608-655-3030	cell: 608-219-3643
Asst. Patrolman	Mike Schlimgen	608-655-3030	



### 2019 ELECTION INFORMATION

**Caucus Dates for Spring Election: January 9<sup>th</sup> at 6:00 pm**

The Caucus and all Elections are held at the Town Garage, 634 Hwy 19 Marshall. Election hours are 7:00 am to 8:00 pm. **If you need to register for voting in the Town of Medina you can complete this online at [www.myvote.wi.gov](http://www.myvote.wi.gov) or by contacting the Town Clerk.**

### \*\* ANNUAL TOWN MEETING\*\*

The ANNUAL TOWN MEETING DATE will be Tuesday April 16<sup>th</sup>, 2019. The date will also be posted and available online at [www.townofmedina.org](http://www.townofmedina.org).

### MONTHLY TOWN BOARD MEETINGS

The Regular Town Board meetings are held the first Wednesday of the month. If you wish to be on the agenda, please contact the Town Clerk at least 1 week prior to the meeting.

### BUILDING PERMITS AND INSPECTIONS

BUILDING PERMITS and INSPECTIONS are required in the Township. All new construction (excluding sheds 120 sq. foot or less), electrical, heating and plumbing require permits. A \$100.00 fine per day will be enforced for any construction started before obtaining a permit. To obtain a building permit contact the Building Inspector, Steve Rewey 608-212-1656 or email [townofmedinabi@gmail.com](mailto:townofmedinabi@gmail.com).

## PLANNING COMMISSION/REZONING/DRIVEWAY PERMITS

Phillip Braithwaite (Chair), Sue Zingshiem (Secretary), Rodell Reamer, Mike Haag, Lonnie Benesch

The Planning Commission generally holds their meeting the 4<sup>th</sup> Monday of the month at the Town of Medina Garage beginning at 7:00 PM. Application for the Town Planning Commission must be filed with the Town Clerk by the 28<sup>th</sup> of the prior month to be scheduled for the Planning Commission meeting the following month. A rezoning or conditional use permit is also required by Dane County. Additional information can be found on the Dane County web site [www.countyofdane.com/plandev](http://www.countyofdane.com/plandev)

The Town of Medina has a Driveway Ordinance, please contact the Town Clerk to find out if a Driveway Permit is required.

## ASSESSMENT INFORMATION

The Statutory Assessor for the Town of Medina is Associated Appraisal Consultants, Inc.

1-800-721-4157 Fax 920-731-4158 Website [www.apraz.com](http://www.apraz.com)

Associated Appraisal Consultants concluded a complete revaluation of all property in the Town of Medina in 2018.

## WASTE MANAGEMENT AND RECYCLING

The drop-off site is open to all residents in the Township. There is a charge of \$1.50 per bag of garbage or as determined by the dump attendant. Punch cards are available. There is no charge for recyclables or scrap metal. **Due to an increase in fees for electronic recycling, the Town of Medina will not be supplying electronic recycling for 2019. Electronic Recycling Locations in Dane County can be found at:**

[https://pwht.countyofdane.com/recycle/public\\_locations.aspx?type=29](https://pwht.countyofdane.com/recycle/public_locations.aspx?type=29)

Recyclable items are not to be placed in the garbage dumpsters.



**HOURS: Saturdays: - 8:00 am-3:00 pm (YEAR-ROUND)**

**Wednesdays: - 4:00 pm-6:00 pm March 6, 2018 to November 27, 2019**

**(Closed December, January & February)**

There is a \$500.00 fine for **illegal** dumping at the site or along the roadsides.

## TOWN BURNING POLICY

To burn in the Township of Medina, you **must** contact the Marshall Fire Dept. **and** the Town Clerk

**Marshall Fire Department:** Monday – Friday 6 AM to 6 PM: 608-655-3322

After hours: Chief, Blair Pierce at 608-228-4674 **before** you start to burn

**Medina Town Clerk:** Tammy Jordan at 608-219-3556



Permission is **not** needed to burn in a covered burn barrel or camp fires. (Outdoor & Refuse Burning Ordinance 1-1-2006)

## TOWN RIGHT OF WAYS AND ROADS

Due to increased liability for all taxpayers in the Township, it has become important to enforce easement on the Town roadways and subdivisions. Please keep all crops, trees & fences back 35 feet from the centerline of the road. Failure to abide by the above rules will result in cutting & mowing as per WI. Stat. §66.1037.



**SNOW REMOVAL** Property owners who remove snow onto or across the roadway must make sure piles of snow are not left in the road. All snow plowed onto the shoulder must be efficiently moved back so as not to interfere with the towns ability to wing back snow in the shoulder right of way. Failure to adequately remove snow from the right of way may result in a charge, if the town must remove the snow. **ALSO, PLEASE OBSERVE ALL PARKING RESTRICTIONS.**