



634 State Road 19 PO Box 37, Marshall, WI 53559  
[www.townofmedina.org](http://www.townofmedina.org)

Town of Medina Board of Supervisors  
**Sept 19, 2018** Town of Medina Hall/ Garage  
Special Meeting of the Town Board

The meeting was called to order at 6:03 PM by Chairman Todd Weinberger.

Present were Chairman Todd Weinberger, Supervisors Phillip Braithwaite, John Hellenbrand and Sue Zingshiem, Treasurer Lea Braithwaite, Clerk Tammy Jordan, Deputy Clerk Ron Jacobson. Supervisor John Ward arrived at 6:45 PM. Also, present were Patrolman Jim Hellenbrand, Diane Graff (The Courier), Andrew Kuhl and representatives from General Engineering Company Brad Boettcher and Gayle Mack.

Pledge of Allegiance was recited.

Meeting was posted Friday September 14, 2018 at the Town Hall/Garage and on [townofmedina.org](http://townofmedina.org).

**ADMINISTRATIVE:**

Public Appearances: None

Approval of Monthly Vouchers: Motion by Supervisor Hellenbrand to approve vouchers as presented, 2<sup>nd</sup> by Chairman Weinberger; Roll Call Vote: Supervisor Braithwaite yes, Supervisor Hellenbrand yes, Supervisor Zingshiem yes, Chairman Weinberger yes, Supervisor Ward absent, Motion carried 4-0.

**OLD BUSINESS:**

**Action on Kuhl Driveway Permits (2):** Andrew Kuhl was present to answer questions about the 2 driveway permits submitted. Chairman Weinberger stated that the driveways would be temporary construction under the new ordinance. Supervisor Braithwaite wanted to be sure the driveways would be built up enough to prevent wash away. After discussion, Chairman Weinberger made a motion to approve the 2 individual driveway permits, 2<sup>nd</sup> by Supervisor Hellenbrand; Roll Call Vote: Supervisor Braithwaite yes, Supervisor Hellenbrand yes, Supervisor Zingshiem yes, Supervisor Ward Absent; Motion carried 4-0.

**Presentation by GEC Consultants:** The representatives explained they are Engineering and Planning Consultants. Currently they work with 50 towns. They do engineering for 250 communities. They can work with the Town as much or as little as the town wants. They complete building inspections and charge from a set fee schedule. The building inspections are digitally sent each month. They can put proposals together for various projects, depends on the needs of the town. They can come and look at things for an hourly rate. They also do Raise inspections, give consultations, can be expert witnesses in court(\$250/hr.). They also provide Design/Architecture Planning at a fixed fee, Site Selection service with costs that vary, Culvert and Bridge Studies. The town can hire them on a case by case basis. Other communities can be contacted for references. They will send an updated fee schedule and hourly rates.



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**Action on Planning Consultants:** Supervisor Braithwaite made the motion to approve Keller and Associates Service agreement as presented on August 1, 2018, in the amount of \$1500, 2<sup>nd</sup> by Chairman Weinberger; Roll Call Vote: Supervisor Braithwaite yes, Supervisor Hellenbrand yes, Supervisor Zingsheim yes, Chairman Weinberger yes, Supervisor Ward absent, Motion carried 4-0.

**Review/Make Edits to Ordinances:** Discussion and revisions were made to the Minimum Housing, Driveways and Culverts and Recycling and Refuse Ordinances.

**NEW BUSINESS:**

**Discuss Oversize/Overweight Permits:** The 2015 Ordinance and Permits were discussed, as well as, possible changes.

**Action on Box Elder Road Culvert Replacement:** Motion by Supervisor Hellenbrand to approve the Box Elder Road Culvert replacement, not to exceed \$15,000, 2<sup>nd</sup> by Supervisor Ward; Roll Call Vote: Supervisor Braithwaite yes, Supervisor Hellenbrand yes, Supervisor Ward yes, Supervisor Zingshiem yes, Chairman Weinberger yes, Motion carried 5-0.

**Discussion on Town Tractor – Boom Mower:** The town purchased the 1988 Boom Tractor, they currently have, in 2006. The board discussed purchasing a newer Tractor that is 2 years old. The list price on the newer Tractor was \$235,000 when it was new. The town could purchase the newer Tractor out right for \$109,000, without a trade. The possibility of mowing for other communities, for a fee, was discussed. It was mentioned that a decision would need to be made by the October meeting.

**Motion was made by Chairman Weinberger at 10:26 PM to Convene into Closed Session per Wisconsin Statue §19.85(1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation of any public employee over which the governmental body has jurisdiction or exercises, 2<sup>nd</sup> by Supervisor Braithwaite.**

**Motion by Chairman Weinberger at 11:08 PM to Reconvene to Open Session per Wisconsin Statutes: §19.85(2), 2<sup>nd</sup> by Supervisor Braithwaite.**

**Action from Closed Session:** No Action Taken

**OTHER BUSINESS:**

**The Board Discussed and worked on the 2019 Working Budget.**

**ADJOURNMENT:** Motion was made by Supervisor Ward at 11:10 PM to adjourn, 2<sup>nd</sup> by Supervisor Hellenbrand; Majority vote passed.

Respectfully submitted Nov. 3, 2018, Clerk Tammy Jordan