

TOWN OF MEDINA ANNUAL MEETING April 18, 2017

The 2017 Town of Medina Annual Meeting was called to order by Chairman John Hellenbrand at 7:00 PM. Thirteen electors were present: Sue Zingshiem, John Ward, Todd Weinberger, John Hellenbrand, Ron Jacobson, Carrie Weinberger, Jim Hellenbrand, Sam Anderson, Timm Kersten, Steven Schulz, Marla Hellenbrand, Jean Johnson and Leola Foti. Also present was Cathy Kozlowicz (The Courier).

The Pledge of Allegiance was recited by the electors.

The minutes of the April 19, 2016 Annual Meeting and the August 4, 2016 Special Town Meeting were reviewed with a correction to the August 4, 2016 minutes correcting Leola Jacobson to Leola Foti. Motion to approve the minutes as corrected by Sam Anderson and seconded by Todd Weinberger, motion carried 12 ayes, 0 nay and one abstention.

The 2016 Town of Medina Financial Report was presented and reviewed. Clerk Jacobson explained the new format utilizing QuickBooks to develop the 2015 and 2016 year-end balance sheets and the profit and loss statement for 2016. The Financial Report was reviewed and approved by the Town Board at the April 5, 2017 meeting. Steven Schulz inquired on changes to the road-aid funding from the State of Wisconsin, Clerk Jacobson indicated that there is a proposal in the State Budget to increase the road aid to the municipalities. The electors inquired on access to the information that was previously included in the annual report. Most of this information is now on the town website, several electors expressed concern that residents without access to the website will not have access to the information, clerk Jacobson indicated that his intention is to have a separate document that will incorporate this information. It would be on the website but also could be printed out for residents as needed. Motion to approve the 2016 town of Medina Financial Report by Todd Weinberger and seconded by Steven Schulz, carried 13 ayes, 0 nay.

The issue discussed at the 2016 Annual Meeting of whether the Town should move to an appointed Clerk or appointed Clerk/Treasurer position was discussed. Clerk Jacobson explained that when he agreed to run for the Clerk Office for 2017-2019 he stipulated to the Town Board that he would serve but the Town Board needed to act to place a referendum question regarding moving to an appointed office in 2019 on the April 2018 ballot. Clerk Jacobson also indicated that he told the Town Board that if they fail to complete the process for the referendum he would resign. The decision of moving to an appointed office needs to be presented to the electors for their decision. There was discussion by the electors regarding the duties of the Clerk and Treasurer including the fact that an elected officer is only required to complete statutory duties while an appointed Clerk is in effect an employee and the Town Board would establish the duties to be completed. The question of what clerks in other municipalities are paid was discussed and Sue Zingshiem indicated that the study she completed in 2016 showed Clerk pay varied widely. Both Todd Weinberger and Sam Anderson stated that Town Board needs to move forward to address the issue. Sam Anderson made the following motion "I move for the Town Board to get the appointed Clerk or Clerk/Treasurer office on the ballot in April 2018." Seconded by Steven Schulz, motion carried 12 ayes, 0 nay and one abstention.

In relation to the Clerk issue Town facilities was discussed. Clerk Jacobson informed the electors that the Town Board has opened discussions with Dane County on the possible transfer of Riley-Deppe Park to the Town. This would be a potential site for a future Town Office/Hall. Clerk Jacobson informed the

electors that he has committed to donate \$10,000 in matching funds for Riley-Deppe Park if the Town did assume ownership. The need to address other Town facilities and other potential locations was discussed. These included doing remodeling in the existing Town Garage, utilizing the old Town dump property or possibly seeking land from Enbridge or WE Energies on Cherry Lane.

The electors also briefly discussed patrolman staffing and the needs of the Town.

Jean Johnson inquired as to whether additional financial information would be available on the website such as the Treasurer's Report. Clerk Jacobson indicated the Town Board would need to determine what the process would be but did not see a problem creating a profit and loss statement from QuickBooks to place on the website during the year. Jean Johnson also inquired as to whether the budget would be put on the website. Clerk Jacobson indicated he is working on this and it will be added in the future.

Jean Johnson asked about the burning permit process. The process needs to be reviewed with the Fire Department. Currently the requirement is that the Fire Chief and Town Clerk be notified when a resident is going to burn. Because the Fire Chief is working out of town some individuals have had trouble contacting him. Whether Rich Andrews was to be the backup contact was discussed. The possibility to set up a system utilizing the website was discussed but a backup system would need to be in place for residents who do not access the web.

John Hellenbrand commented that the Town has a need for increased assessed values from new construction to help with the budget.

Timm Kersten presented a donation of \$1,000 from Kersten Farms to the Town to help fund road maintenance. Timm was thanked for their generous donation.

Ron Jacobson made a motion to set the 2018 Town of Medina Annual Meeting at 7:00 PM April 17, 2018. Seconded by Todd Weinberger, carried 13 ayes, 0 nays.

Motion to adjourn at 8:03 PM by Timm Kersten, seconded by Jim Hellenbrand, carried 13 ayes, 0 nays.

Draft Submitted by Ron Jacobson, Town Clerk April 20, 2017 to be Approved at the 2018 Town of Medina Annual Meeting

Posted Thursday April 20, 2017 4:00 – 4:30 PM The Barrel Inn, The Dock, Town Garage,  
townofmedina.org

Ron Jacobson/Clerk

Approved April 17, 2018