



634 State Road 19 PO Box 37, Marshall, WI 53559  
[www.Townofmedina.org](http://www.Townofmedina.org)

Town of Medina  
December 13, 2017 -- Town of Medina Garage  
Meeting of the Facility Needs Committee

The meeting was called to order at 6:00 PM by Committee Chairman Ron Jacobson

Present were Committee Chairman Ron Jacobson, Committee members Phillip Braithwaite, Jim Hellenbrand and Sam Anderson, Scott Reed arrived at 6:03 PM. Also present was Todd Weinberger.

The Pledge of Allegiance was recited.

Meeting was posted Saturday December 9, 2017 Town Garage, [townofmedina.org](http://townofmedina.org)

Ron Jacobson presented the Committee Minutes from November 15, 2017. Motion by Phillip Braithwaite to approve the minutes as presented, 2<sup>nd</sup> by Jim Hellenbrand. Motion carried 4-0, Scott Reed Absent for vote.

**Discussion on Immediate Facility Needs and How to Address Them:**

The Committee identified a replacement salt shed as the immediate need. How long the existing shed can be used needs to be determined. Whether another shed on the same site was discussed, there would be a need to a review of zoning/variance requirements for the location. A plan identifying the size and structure make up of a new salt shed needs to be developed along with potential cold storage needs. The secondary need identified was office space. Phillip Braithwaite discussed the need to determine if the space needs to be in the Town Hall or leased space. Terry Hellenbrand has a space available for \$285.00.

**Discussion on Future Buildings Space Needs and Layout:**

Committee Chairman Jacobson presented a mockup of the potential space on the Enbridge site and potential building sizes. The committee reviewed various layout options by placing the buildings on the site mockup.

Scott Reed left at 7:00 PM

**Set next committee meeting date:** The next meeting date will be determined after the January 1, 2018.

**ADJOURNMENT:** Motion by Jim Hellenbrand to adjourn, 2<sup>nd</sup> by Sam Anderson. Motion carried 4-0. Adjourn 7:34 PM.

Respectfully submitted by Committee Chairman Ron Jacobson

***Approved February 28, 2018***