



634 State Road 19 PO Box 37, Marshall, WI 53559
www.townofmedina.org

Town of Medina Board of Supervisors
October 18, 2017 -- Town of Medina Garage
Special Meeting of the Town Board

The meeting was called to order at 6:00 PM by Chairman Weinberger

Present were Chairman Weinberger, Supervisors Sue Zingshiem, John Hellenbrand, John Ward and Sam Anderson, Clerk Ron Jacobson and Treasurer Lea Braithwaite. Also present were Patrolman Jim Hellenbrand, Phillip Braithwaite and Chris O'Brien (Courier).

The Pledge of Allegiance was recited.

Meeting was posted Friday October 13, 2017 Town Garage, townofmedina.org.

ADMINISTRATIVE:

Public Appearances: None

OLD BUSINESS:

None

NEW BUSINESS:

Opening of Bids and Action on Sale of the 2007 Ford F 550: Clerk Jacobson reported that twenty letters were sent out to contractors and the truck was presented for sale at the Town Garage. The Town received six bids in the amounts of \$6,258.00, \$7,027.00, \$7,200.00, \$8,000.00, \$8,550.00 and \$8,725.00. Motion by Supervisor Hellenbrand to accept the bid of \$8,725.00 from Adam Griswold, 2nd by Supervisor Anderson. **Roll Call Vote:** Supervisor Anderson yes, Supervisor Hellenbrand yes, Supervisor Ward yes, Supervisor Zingshiem yes, Chairman Weinberger yes, motion carried 5-0.

Action on Resolution 2017-08 (Budget): Clerk Jacobson presented the Resolution to the Town Board outlining adjustments to the working budget and general budget. Motion by Supervisor Zingshiem to approve Resolution 2017-08, 2nd by Supervisor Hellenbrand. **Roll Call Vote:** Supervisor Hellenbrand yes, Supervisor Ward yes, Supervisor Zingshiem yes, Chairman Weinberger yes, Supervisor Anderson yes motion carried 5-0.

Approval of Additional Monthly Vouchers: Clerk Jacobson presented the additional vouchers to the Town Board for approval. Motion by Supervisor Ward to approve the vouchers as presented, 2nd by Chairman Weinberger. **Roll Call Vote:** Supervisor Ward yes, Supervisor Zingshiem yes, Chairman Weinberger yes, Supervisor Anderson yes, Supervisor Hellenbrand yes motion carried 5-0.



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Action of Detailing of the 2017 F 550: A draft design prepared by Donna Hellenbrand showing the door detailing was presented to the Town Board at a cost of \$200.00. Motion by Supervisor Zingshiem to approve the proposal from Donna Hellenbrand at a cost of \$200.00, 2nd by Supervisor Anderson. **Roll Call Vote:** Supervisor Zingshiem yes, Chairman Weinberger yes, Supervisor Anderson (absent) correction to yes, Supervisor Hellenbrand yes, Supervisor Ward yes, motion carried 5-0.

Action on Purchase of Tool Box for the 2017 F 550: Information was presented by Jim Hellenbrand and Chairman Weinberger on a proposal to have a tool box designed for the 2017 F 550 by Steve's Car and Truck Service. The tool box would be designed to go under the dump box behind the passenger door. It would be designed to fit the area and be large enough to hold chain saws. The estimated cost would be under \$1,000.00. Motion by Supervisor Zingshiem to approve the purchase of the tool box designed by Steve's Car and Truck Service not to exceed \$1,000.00, 2nd by Supervisor Hellenbrand. **Roll Call Vote:** Chairman Weinberger Abstain, Supervisor Anderson yes, Supervisor Hellenbrand yes, Supervisor Ward yes, Supervisor Zingshiem yes, motion carried 4-0, Chairman Weinberger abstained.

Presentation of the Quarterly Audit Report by the Clerk and Treasurer: Clerk Jacobson and Treasurer Braithwaite presented the audit through September 30, 2017. Clerk Jacobson also presented the Balance Sheet through September 30, 2017. Motion by Supervisor Hellenbrand to accept the Audit as presented, 2nd by Supervisor Ward. **Roll Call Vote:** Supervisor Anderson yes, Supervisor Hellenbrand yes, Supervisor Ward yes, Supervisor Zingshiem yes, Chairman Weinberger yes, motion carried 5-0.

Motion by Supervisor Hellenbrand to convene into Closed Session per Wisconsin Statue §19.85(1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation of any public employee over which the governmental body has jurisdiction or exercises and Wisconsin Statue §19.85(1)(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Invited in addition to the Board of Supervisors; Clerk Jacobson, Treasurer Braithwaite for all the closed session, Patrolman Hellenbrand and Phillip Braithwaite for the Wisconsin Statue §19.85(1)(e) portion of the closed meeting. 6:35 PM Roll Call Vote: Supervisor Hellenbrand yes, Supervisor Ward yes, Supervisor Zingshiem yes, Chairman Weinberger yes, Supervisor Anderson yes, motion carried 5-0.

Reconvene to Open Session per Wisconsin Statutes §19.85(2). 7:10 PM. Roll Call Vote: Supervisor Ward yes, Supervisor Zingshiem yes, Chairman Weinberger yes, Supervisor Anderson yes, Supervisor Hellenbrand yes, motion carried 5-0.

Action from Closed Session: No Action regarding Wisconsin Statue §19.85(1)(c). Motion by Chairman Weinberger to have Clerk Jacobson contact a minimum of two Commercial Realtors for valuation of the Town property and to draft a letter to Enbridge to inquire on the availability of their property, 2nd by Supervisor Hellenbrand. **Roll Call Vote:** Supervisor Zingshiem yes, Chairman Weinberger yes Supervisor Anderson yes, Supervisor Hellenbrand yes, Supervisor Ward yes, motion carried 5-0.



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OTHER BUSINESS:

Budget Workshop for 2018 Working Budget: The Town Board went through the working budget presented. The Town Board will continue the review on the working budget at a workshop to be held October 25, 2017 starting at 5:00 PM.

Adjournment: Motion to adjourn by Supervisor Anderson, 2nd by Supervisor Hellenbrand. **Majority Vote:** Motion carried 5-0. Adjourn 9:03 PM.

Respectfully submitted by Town Clerk Ron Jacobson

Approved as Amended November 1, 2017