

Town of Medina Board of Supervisors  
March 8, 2017 -- Town of Medina Garage  
Special Meeting of the Town Board

The meeting was called to order at 7:00 PM by Chairman John Hellenbrand

Present were Chairman John Hellenbrand, Supervisors Sue Zingshiem, Timm Kersten, Todd Weinberger, John Ward, Clerk Ron Jacobson and Treasurer Lea Braithwaite. Also present were Town Patrolman Jim Hellenbrand, Barb Kohler, Cathy Kozlowicz (Courier) arrived at 7:25 PM.

Pledge of Allegiance was recited.

Meeting was posted on March 6, 2017.

#### ADMINISTRATIVE

Additional Monthly Operating Invoices and Voucher Summary Report were reviewed with a motion to approve by Timm Kersten, 2<sup>nd</sup> by Todd Weinberger, motion carried 5-0.

Barb Kohler addressed the Town Board regarding the removal of trees by Ray Peterson's crew, trees on her property were cut down by them. She inquired if the town had sent a letter to Mr. Peterson to remove the trees along his building, the town had not. Supervisor Weinberger recommended that she contact the Dane County Sheriff when these instances occur so they are documented. It was also recommended that photos be taken for future documentation.

#### OLD BUSINESS

Town Clerk Jacobson informed the Town Board that he emailed Mr. Yinko with additional questions to get clarified regarding the TASC account. Little response had been received from Mr. Yinko. Supervisor Weinberger will go to their office to have a direct discussion with the TASC representatives so the Town Board can resolve the situation. Motion to table until the April meeting by Todd Weinberger, 2<sup>nd</sup> John Ward. Motion carried 5-0.

The Town Ordinance Organization was discussed to outline the procedure to have revisions and additions completed. A meeting will be held after the April election to identify the first ordinances to be revised. Preliminary ordinances are to be completed in July for public review and a Public Hearing in August for adoption of the Ordinances.

Clerk Jacobson presented the board with additional information establishing a credit card with F & M Bank. The annual cost should be \$25. The Town Board set the credit limits of \$1000.00 for the Clerk, \$500.00 for the Treasurer and \$500.00 for the Patrolman, with a maximum limit on the account of \$2,000.00. Motion to table to the April when application is completed for presentation to the Town Board by Todd Weinberger 2<sup>nd</sup> by John Hellenbrand. Motion carried 5-0.

The Town web site was discussed but no further action was taken because there was an area wide internet outage during the day which impeded work on the matter.

The 2017 road bid plan was discussed. Sue Zingshiem and Todd Weinberger will inspect two quadrants of the town roads and Timm Kersten and John Ward will inspect two quadrants of the town roads. They will arrange for Jim Hellenbrand to complete the inspection with them. Information will be presented at the April meeting to prepare bids with awarding of bids the May meeting.

#### NEW BUSINESS

The establishment of a Town Safety Officer was discussed. Issues to address are the emergency supplies in the shop and vehicles, training and regulatory requirements. John Ward would complete a safety check.

Clerk Jacobson presented a letter notifying the Dane County Towns Association that the town did not budget for the DCTA dues in 2017. The letter also invited Jerry Derr to attend a Town Board meeting in the fall to discuss 2017 membership. Motion to approve sending the letter by John Hellenbrand, 2<sup>nd</sup> by Todd Weinberger. Carried 5-0

OTHER BUSINESS – No other business.

Motion at 9:00 PM to convene into Closed Session per Wisconsin Statue §19.85(1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation of any public employee over which the governmental body has jurisdiction or exercises made by John Hellenbrand, 2<sup>nd</sup> by Timm Kersten. Motion carried 5-0. Supervisors, Clerk, and Jim Hellenbrand participated.

Reconvened to open session at 9:22 PM

Motion to increase the wage of Eddie Haltaufderheide to \$19.00 per hour and average weekly hours worked to 25-30 effective April 3, 2017 by John Hellenbrand, 2<sup>nd</sup> by Timm Kersten. Motion carried 5-0

Adjournment: Motion to adjourn by Todd Weinberger, 2<sup>nd</sup> by John Ward motion carried 5-0. Adjourn 9:24 PM.

Respectfully submitted by Town Clerk Ron Jacobson

Approved April 5, 2017