

Town of Medina Board of Supervisors
January 23, 2017 -- Town of Medina Garage
Special Meeting of the Town Board

The meeting was called to order at 7:38 PM following the Planning Commission meeting by Chairman John Hellenbrand

Present were Chairman John Hellenbrand, Supervisors Sue Zingshiem, Timm Kersten, Todd Weinberger, John ward, Clerk Ron Jacobson and Treasurer Lee Braithwaite. Also present were Phillip Braithwaite, Jim Hellenbrand, Mike Haag, Sam Anderson, Rodell Reamer and Diane Graff (Waterloo Courier).

Pledge of Allegiance was recited.

Meeting was posted by the Clerk on January 21, 2017.

Town Clerk Jacobson updated the board on the employee reports that needed to be completed and requested the Town Board authorize CPA Carol Valley to review the records and complete the Employee, State and Federal Employee Tax Forms. Motion by Sue Zingshiem, 2nd by Timm Kersten to have CPA Carol Valley complete the reports. Motion carried 5-0.

Town Clerk Jacobson requested authorization to pay the 2016 State and Federal Employee taxes after review by CPA Carol Valley. Motion by Sue Zingshiem, 2nd by Todd Weinberger to authorize payment of the 2016 taxes. Motion carried 5-0.

Supervisor Weinberger presented a proposal to compensate Town Clerk Jacobson additional per diems for the work being completed on behalf of the town. The town board and clerk discussed the proposal and possible issues around it and it was determined that further review and clarification should be made. Motion to table the issue until the February 1, 2017 meeting by Todd Weinberger 2nd by John Ward. Motion carried 5-0.

Discussion by the Town Board on designation of the Town Clerk on Ifleet (Kwik Trip) and TASC accounts. It was determined additional information was needed. Motion to table the issue until the February 1, 2017 meeting by Todd Weinberger 2nd by Timm Kersten. Motion carried 5-0.

Town Clerk Jacobson provided an update on the status of the town accounts, the Clerk and Treasurer balanced the accounts to the end of 2016. The Town Board were presented with copies of the old budget document and the budget as set up in QuickBooks. No action taken.

Motion by John Hellenbrand 2nd by John Ward to convene into Closed Session per Wisconsin Statue §19.85(1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation of any public employee over which the governmental body has jurisdiction or exercises and Wisconsin Statute §19.85(1)(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Motion carried 5-0. Participants in the closed session were Chairman John Hellenbrand, Supervisors Sue Zingshiem, Timm Kersten, Todd Weinberger, John ward, Clerk Ron Jacobson, Treasurer Lee Braithwaite and Jim Hellenbrand.

Motion to reconvene to an open session per Wisconsin Statutes §19.85(2) by Todd Weinberger 2nd by Timm Kersten. Motion carried 5-0. No action from the closed session.

Adjournment: Motion to adjourn by Todd Weinberger, 2nd by Timm Kersten, motion carried 5-0. Adjourn 9:37 PM.

Respectfully submitted by Town Clerk Ron Jacobson

Approved February 1, 2017