

Town of Medina Board of Supervisors
January 16, 2017 -- Town of Medina Garage
Special Meeting of the Town Board

The meeting was called to order at 7:00 PM by Chairman John Hellenbrand

Present were Chairman John Hellenbrand, Supervisors Sue Zingshiem, Timm Kersten, Todd Weinberger, Clerk Ron Jacobson and Treasurer Lee Braithwaite. Also present were John Ward, Phillip Braithwaite, Chris Astrella and Diane Graff (Waterloo Courier).

Pledge of Allegiance was recited.

Meeting was posted by the Clerk on January 14, 2017.

Motion by Timm Kersten, 2nd by Todd Weinberger to appoint John Ward to the open Town Supervisor office. Motion carried 5-0.

Budget Resolution 2017-001 was reviewed to move \$10,000 originally allocated in the 2015 budget for Fire Staff Reserve to the 2017 budget for Profession Services. Motion to approve Budget Resolution 2017-001 by John Hellenbrand, 2nd by Todd Weinberger, motion carried 5-0.

Discussion with Chris Astrella regarding employing him to advise the Town Clerk in clerk duties with a priority in handling the upcoming elections. Motion by Sue Zingshiem, 2nd by Timm Kersten to establish the hourly wage to be offered to Chris Astrella at \$20.00, Motion carried 5-0. Motion by Todd Weinberger, 2nd by John Ward to offer the position to Chris Astrella under the written agreement including compensation of \$20.00 per hour up to 250 hours ending April 18, 2017 and compensation for mileage expenses, notary fee and WMCA dues. Motion carried 5-0. Chris Astrella will notify the town within two days if he will accept the offer.

Vouchers were presented by the Town Clerk for approval. Motion by Timm Kersten, 2nd by Sue Zingshiem to approve the vouchers. Motion carried 5-0.

The Town Board reviewed the driveway application from Bill Lobenstein and determined the application did not need to be reviewed by the Planning Commission or Town Board because the original road access point that serves as joint driveway was approved in 2002. The driveway construction will be reviewed by the building inspector.

Town Clerk Ron Jacobson presented a report on the conversion of the financial records into QuickBooks including a list of issues found in the process. The clerk and treasurer are in the process of balancing to the end of 2016. The clerk requested that town board members review what was found for verification, Supervisors Weinberger and Kersten will meet with the clerk January 18th to complete this review. The missed tax payments will need to be addressed and approved by the Town Board.

Adjournment: Motion to adjourn by Todd Weinberger, 2nd by John Hellenbrand, motion carried 5-0. Adjourn 8:10 PM.

Respectfully submitted by Town Clerk Ron Jacobson

Approved February 1, 2017